

**Minutes of the Ordinary meeting held on Thursday 7th January 2021 commencing at
7.30pm,**

via Zoom Meeting

Present:

Cllr D Raffety (DR) Chair, Cllr J Dowson (JD), Vice-chair, Cllr A Cunningham (AC), Cllr N Baker (NB), Cllr S Read (SR) Cllr S Hicks (SH) Cllr J Edgerton (JE), Cllr C Dyer (CD) Ward Cllr K Warrington (KW)

Clerk SJ Streatfeild-James (SJ)

Minute Ref	Agenda Item	Action
103/20-21	Apologies None	
104/20-21	Declarations of Interest Steven Read declared an interest in the planning application for Over Moreton as he is related to the applicant.	
105/20-21	Members of the public are invited to address the Council on items within the agenda 2 members of the public, and the architect for the Over Moreton planning application attended the meeting.	
106/20-21	To Approve the Minutes of Ordinary meeting held Thursday 3rd December 2020 Proposed SH Seconded SR	
107/20-21	FINANCE To acknowledge receipt of: CIL money: £1050.22 Footpath maintenance grant: £776.95 To note Standing Order payments: Clerk salary SJ Streatfeild-James £487.63 (December) Hugo King salary £656.25 (December) To agree cheque payments: AvonLCA - Budgeting for Local Councils course - £30 SJ Streatfeild-James- Zoom invoice £14.39 & HP Ink £3.49 (Dec) SJ Streatfeild-James - backpay for home allowance and holiday pay for Nov £52.25 Ruth Donlevy- paints for Happy Box £72 PKF Littlejohn External audit - £240 HMRC (for locum clerk in Nov) £112.67 Jackson Bone invoice website maintenance £168	

108/20-21

Update from previous meeting

KW is still seeking further information regarding the CIL money currently held with the CV group, with news of this being returned to all villages.

JD updated the committee about the phonebox, now known as the Happy Box. He has investigated how to get power to the box, complicated via Western Power and unable to get quote at this stage, so in conjunction with JE they propose to purchase and fit a solar system, anticipated cost £125-160. Committee agreed.

109/20-21

To discuss and comment on Planning Applications

Application Type: Full Application

Site Location: Over Morton Breach Hill Common Chew Stoke Bristol Bath And North East Somerset BS40 8YG

Description of Proposal: Erection of two storey side extension and single storey rear extension, two balconies, one porch, fascade and internal alterations

Name of Applicant: Mr Dean and Jessica Houghton

Reference Number: 20/04559/FUL

Agreed to object but advise that support would be given subject to additional volume being verified, and the removal of 2 balconies. PC to comment on maintenance of boundary tree cover and installation of sympathetic external lighting that complies with dark skies policy

Application Type: Full Application

Site Location: Millfield Mill Lane Chew Stoke Bristol Bath And North East Somerset BS40 8UX

Description of Proposal: Erection of two storey extension to front and rear and single storey extension to the rear.

Name of Applicant: Mr Adam Manning

Reference Number: 20/04593/FUL

Agreed to object subject to more detailed information regarding volume calculations being provided. PC to note issues associated with flooding/water management and wildlife & ecological sensitivity/dark skies policy/applicant's plans to improve energy efficiency

20/02652/FUL

Yew Tree Farm, Breach Hill Common

Under consideration with BANES.

20/01673/FUL

Application Address: Parcel 2727, Kingshill Lane

Previously commented and objected.

110/20-21	<p>To discuss and agree the budget and precept for 21-22</p> <p>Budget should include 3% pay increase for village cleaner, budget set for 21-22 would be £50 short.</p> <p>Budget for tree maintenance may not be adequate, NB to circulate recent tree survey and get quotes for work that would need to be undertaken in the next 12 months.</p> <p>Other items in budget agreed.</p> <p>To set precept at next meeting on Feb 4th 2021.</p> <p>Bilbie fencing work has not been repaired due to pandemic, money has been ring-fenced. £500 given to PC via KW for the purpose of repairs should be used by March 21, KW to seek information in light of new lockdown restricting work to be carried out. DR to arrange for work to be done when possible.</p>	SJ
111/20-21	<p>Westaway fields update - the application for funding for the feasibility study was submitted on time, and a response is expected in the next 2-3 weeks. NB will send information to parishioners regarding the setting up of working groups in late Jan.</p>	
112/20-21	<p>To discuss and agree on whether to move to using PC email accounts for Councillors</p> <p>NB had asked SJ to investigate the idea of councillors moving to a designated email for their PC work. Benefits include GDPR adherence, protection from inappropriate use by the public, ease of having separate accounts incase of FOI requests etc. Mixed views from councillors. SJ to ask ALCA for advice.</p>	SJ
113/20-21	<p>Bristol Airport Planning Appeal- consultation ended on 6.1.21. On behalf of the PC, NB submitted a response objecting to the new proposals. The PCAA have asked PC's to write to WECA to ask them to join with Bristol Council and BANES in objecting to the new proposals to expand the airport. KW will also write to WECA. NB to write letter.</p>	NB
114/20-21	<p>ALCA Internal Audit opportunity -</p> <p>The PC received information about reciprocal internal audits between parishes, SJ received further information from ALCA. PC agreed to proceed with opportunity. SJ to report back to ALCA.</p>	SJ
115/20-21	<p>Rectory Field update - similar situation to the Westaway fields. NB to send out communications to parishioners late Jan. KW has 200 native tree whips available to parishes for planting, DR accepted offer and will heel in those donated on a temporary basis until they are ready to move to Rectory field.</p>	DR
116/20-21	<p>To discuss the use of the Facebook Telegraph page as a means of communication for the Parish Council - discussion about best way to use Facebook for communication between PC and village. Facebook groups and pages vary in suitability. Agreed to create new user in name of Chew Stoke Parish Council then postings into Telegraph group would be from PC. SJ to set up. Plan for councillors to send info they wanted disseminating to the village to SJ for posting.</p>	SJ
117/20-21	<p>Bank account - update on current account and to discuss moving to online banking - JD updated council about situation with NatWest, should now be easy to use online, although more signatories required. SJ to arrange SR and AC to become e-signatories.</p> <p>NB advised that we need to keep other options of moving to a more ethical and online accessible bank as an option, SJ has investigated this and Unity Trust appear a very suitable option with excellent feedback from other PC's.</p>	JD/NB/SJ

118/20-21	Cricket field - DR NB and SH met the landowner with Cricket Club representative, options to do a 'land swap', or combine with a football club not suitable alternatives. PC view that the CC and landowner will find a way to reconcile differences regarding cost of hiring land for CC and how it is used moving forwards.	DR
119/20-21	Update on village shop at Malcolm Close - the houses, and flat above the shop are now occupied. Questions about a white window on the northern side of the flat contravening planning regulations. SH also questioned the amount of lighting that may be fitted and whether this would again contravene planning regs. DR to contact owners again, this time via email to gain update on situation regarding advertising for shop space and to understand plans and steps being taken.	SH
120/20-21	To discuss and agree on a memorial for Hilary Padfield - CD has discussed options with Hilary's daughter Rachel. Preferable option would be for a plaque on the wall above the raised pavement that Hilary spent years organising when on the PC. CD to investigate plaques, and speak to owners for the wall.	CD
121/20-21	To discuss a WW1 memorial for the village - CD suggested this would be something the village could benefit from. CD to investigate prices, and possible grants (eg from Royal British Legion). PC to consider where statues might be placed.	CD
122/20-21	Chew Valley Area Forum Climate and Nature Emergency Working Group - NB updated PC, 12 parishes from the CV have formed above group to work collectively and draw on experiences of other parishes. Currently deciding on topics on which to focus, to date: renewable energies, sustainable transport, household energy saving & consumption, and finally nature and habitat improvement. The group is gaining traction and hope to get topic groups up and running for the benefit of the whole valley soon.	NB
123/20-21	Rugby Club Parking and signage - currently no rugby training at present due to national lockdown.	
124/20-21	Chew Valley Lake Recreation Path - BANES has obtained a £1.67m grant for the northern part of the path. This section is from Woodford Lodge to Bishop Sutton. Construction to commence in 2021. PC to keep a watch on developments which will go through the parish. KW is a member of the charitable group involved with managing and developing the path.	
125/20-21	Update on the village hall - the PC has just received a letter from the solicitors of the diocese, DR has confirmed to them that there will be a sub-committee of the PC who will retain overall responsibility.	
126/20-21	The PC has 1 councillor vacancy, no plans to fill in current situation but to report monthly.	SJ
127/20-21	TO CONFIRM DATE OF NEXT MEETING - Thursday 4th February 2021 at 7.30pm	