

Minutes of the Ordinary meeting held on Thursday 3rd December 2020 commencing at 7.30pm,

Zoom Meeting

Present:

Cllr D Raffety (DR) Cllr J Dowson (JD), Cllr A Cunningham (AC), Cllr N Baker (NB), Cllr S Read (SR)
Cllr S Hicks (SH) Ward Cllr K Warrington (KW)

Clerk SJ Streatfeild-James (SJ)

| Minute Ref | Agenda Item | Action |
|------------|--|--------|
| 084/20-21 | Apologies Cllr J Edgerton Cllr Dyer | |
| 085/20-21 | Declarations of Interest None received | |
| 086/20-21 | Members of the public are invited to address the Council on items within the agenda A member of the public attended to hear about the Chew Valley School planning application. Update given by NB, committee minded to support the application. | |
| 087/20-21 | To Approve the Minutes of Ordinary meeting held Thursday 5th November 2020 Proposed DR Seconded SR | |
| 088/20-21 | FINANCE To NOTE Standing Order payments. Clerk Salary SJ Streatfeild-James £435 (Nov) Hugo King salary £656.25 (Nov) Cheque payments: ALCA - Basic Skills for Clerks course - £40 SJ Streatfeild-James- Zoom invoice £14.39 SJ Streatfeild-James - Stationary and stamps £14.46 SJ Streatfeild-James - Information Commissioners Office payment reimbursement £40 | |
| 089/20-21 | Update from previous meeting CIL money for garage development - confirmed this was received in May. Part of the money goes to the CV group, East Harptree have withdrawn from arrangement. KW to discuss with Liz Richardson and BANES solicitor. Will update at next meeting. Clarification that parishioners should not be named in PC minutes. | |

090/20-21 **To discuss and comment on Planning Applications**

20/02652/FUL

Yew Tree Farm, Breach Hill Common

Under consideration with BANES

20/03855/FUL

Location: Breach Hill Farm Wilson Breach Hill Lane Chew Stoke Bristol BS40

Proposal: Erection of a permanent rural workers accommodation (log cabin) to follow demolition of redundant stables and outbuilding (Resubmission).

Recommend to object if no further information about suitable buildings provided by applicant, if this is forthcoming the committee would be minded to approve.

20/04046/FUL

Expiry Date: 24th December 2020

Location: Flat 8 The Old Rectory Pilgrims Way Chew Stoke Bristol BS40 8TT

LB Grade: II

Proposal: Extension to flat 8 along with associated drive (Resubmission).

No action required

20/01673/FUL

Application Address: Parcel 2727, Kingshill Lane

Previously commented and objected, awaiting further information from applicant

20/03402/FUL

Chew Valley Comprehensive School

Proposal

Erection of new building to accommodate a multipurpose school hall

Support

20/03933/FUL

Chew Valley Lake Sailing Club Woodford Lane Chew Stoke Bristol BS40 8XN

Description of Proposal: Erect a prefabricated, open sided Gazebo of 3.5 x 5.4 m, height 2.29m, with 6 alloy posts and cast anchorage points, with an opening 'louvred' roof, including provision of concrete paved area and pathway.

Support

20/04034/VAR

Location: Applecroft Walley Court Road Chew Stoke Bristol BS40 8XN

Proposal: Variation of condition 8 (Plans List) of application 19/00558/ FUL (Erection of extension,

alterations to westerly facade, windows, roof line and creation of dormers) 20/02018/FUL

Support

- 091/20-21 **To discuss and agree the budget for 21-22** SJ
Approved
Previous clerks underpayment needs to be resolved. SJ to provide payroll information to DR
- 092/20-21 **To ratify policies from Annual Meeting of the Parish Council (not held in May due to the pandemic)**
Review and adoption of the Chew Stoke Parish Council Financial Regulations
All agreed
Review and adoption of the Chew Stoke Parish Council Standing Orders
All agreed
Review and adoption of the Chew Stoke Parish Council Vexatious Policy
All agreed
Review and adoption of the Chew Stoke Parish Council Asset Register
All agreed
Review and Confirm the Register of members Declaration of Interests
All agreed
- Working groups update:**
- Finance**
Cllr Ali Cunningham
Cllr Jeff Dowson
Cllr Steven Read
All in favour
- Staff**
Cllr Dick Raffety
Cllr Ali Cunningham
All in favour
- Planning**
Cllr Nick Baker
Cllr Steven Read
All in favour
- Parks and Recreational areas**
Cllr James Edgerton
Steve Hicks
All in favour
- Highways**
Cllr Carol Dyer
Cllr Steve Hicks
All in favour
- Working groups for the Westaway fields and the Rectory field to be set up with terms of reference. These groups would have 2-3 councillors and they will feedback to the PC. NB to write letter asking for involvement from village, with a view to first meeting in January. NB
- 093/20-21 **Brian Westaway fields update**
Funding of the feasibility study turned down by the West Of England Combined Authority (WECA) because of difficulties defining responsibility for the application between WECA and the Parish Council. Hopefully this is now resolved and a further application is planned by 14.12.2020.

- 094/20-21 **Bristol Airport** – the airport has submitted additional evidence regarding impacts and benefits of planning application, new consultation open until 6th January. PCAA keen for PC's to voice objections, also based on previous widespread objections from parish, PC minded to object. To notify parishioners of new application. NB to draft letter to parishioners. KW will speak at Public Inquiry regarding negative impact on local residents, who are asked to contact her with evidence. NB
- 095/20-21 **ALCA Internal Audit opportunity** - The PC received information about reciprocal internal audits between parishes, further information required, SJ to contact ALCA for more information. SJ
- 096/20-21 **Rectory Field update** - tree survey received today, NB to update at next meeting. Working party to be formed, with councillors and parishioners, request for involvement to be sent with email ref Westaway fields. NB
- 097/20-21 **To discuss the use of the Facebook Telegraph page as a means of communication for the Parish Council** - any posts on behalf of the PC must be agreed beforehand by the councillors. The PC also has a Facebook group/page, SJ to contact previous clerk regarding admin rights and use for communication. SJ
- 098/20-21 **Bank account - update on current account and to discuss moving to online banking** - the current account with NatWest has been updated with SJ able to manage account. 3 signatories remain. DR to arrange for electronic signature to be enabled. However, PC keen to move to online banking, SJ to research and contact other local PC's who have moved to online already SJ
- 099/20-21 **Cricket field** – Parishioner updated the PC, the field is protected against development but not a return to agricultural use. PC keen for cricket to continue on this site, as it has for 100 years. To discuss with Chew Valley School the opportunity for joint use, and consider further recreational opportunities on the site.. DR ,NB and parishioner to meet landowner to discuss options. To look at any potential grant options. DR
- 100/20-21 **Village security** – options regarding CCTV in village considered but not suitable. To contact Neighbourhood Watch organiser for the village to look at rolling out the scheme over a greater proportion of the village. To extent invitation to next meeting in Jan.
- 101/20-21 **Bilbie Road footpath** - an area of tarmac has been pushed up by an underlying root, causing a trip hazard. NB to report to BANES via 'Fix my Street' NB
- 102/20-21 **Rugby Club Parking and signage** - NB has forwarded rugby club contact details to AC who will write to CVRFC about the parking and option of a footpath from the Clubhouse to new pitches. AC
The RFC has erected a largish sign on the verge outside the rugby club to advertise the 'Chew Diner'. Decision not to comment for now, it may be a temporary sign during pandemic.

TO CONFIRM DATE OF NEXT MEETING – Thursday 7th January 2021 at 7.30pm