

**Minutes of the Ordinary meeting held on Thursday 4th October 2018
commencing at 7.30pm,**

Church Hall, Pilgrims Way, Chew Stoke.

Present:

Cllr D Raffety (DR), Cllr N Baker (NB), Cllr G McKay (GM), Cllr J Dowson (JD), Cllr P Wring (PW), Cllr A Cunningham (AC), Cllr N Cowell (NC)
Clerk C Parkman (CP).

Minute Ref	Agenda Item	Action
075/18-19	Absence Cllr Hindle Cllr Read	
076/18-19	Declarations of Interest None	
077/18-19	Public Submissions A Parishioner spoke regarding the wildflower meadow In Rectory Field. The area has not been cut in accordance with Avon Wildlife instructions. Parishioner has offered to hand sow yellow rattle from a local garden. Action- NB to request Hugo to remove trimmings from area and diarise for next September the wildflower meadow to be cut by hand. Village pond clearance. Action – Clerk to contact Ted Smart	NB CLERK
078/18-19	To Approve the minutes of Ordinary meeting held on - Thursday 6 th September 2018 Proposed - GM Seconded - NB Vote held - All Agreed	
079/18-19	To Note Correspondence sent and received during the month Email received regarding public access across fields. Cllr Richardson has responded to Parishioner in advance of meeting.	
080/18-19	Matters arising from previous meeting: £650 Transferred from Millennium Account to Current Account- Clerk to ask for change of bank account name to Westaway account. Pagans Hill – DR emailed B&NES. We had received a reply from BANES stating there are no plans to for anything to be done but pedestrian safety will be considered at the next spending review. Residents to formalise their footpath proposal with land ownership indicated to be used for BANES lobbying. .	CLERK
	Baker Tenancy Agreement - Contract dates and Valuations – Diary for September 2019.	

Stoke Hill Traffic Calming – defer November

081/18-19 Information Commissioners office payment – Paid, Clerk to be reimbursed £40
Finance

A. To AGREE payment, in accordance with the budget, and to instruct cheques to be signed –

Cheque number 1551 - £40 Information Commissioner office Registration

Cheque number 1552 - £252 reissued to C Tovey

Cheque number 1553 - £12 reissued to D Raffety

B. To NOTE Standing Order payments:

Church Hall hire £25 (September)

Hugo King – £595.41 (September)

Clerk salary –£ 453.17 September)

Plus, Net WIFI –£33 (September)

C. TO AGREE – April – September Bank Reconciliations - Defer November

D. To Cancel outstanding Cheques at £10 per cancellation Reconcile Bank Account – Agreed to not cancel cheques due to time delay and costs.

Jackson bone invoice received –JD to check annual costs.

Chq 1554 issued. £302.40 to be despatched on confirmation from JD

JD

082/18-19 **Planning**

The Briary, Bristol Road, Chew Stoke, Bristol, Bath and North East Somerset, BS40 8UB

Erection of double garage with office space above following demolition of existing single garage.

Request extension to dates & discuss with neighbours

Lake View, Stoke Hill, Chew Stoke, Bristol, Bath and North East Somerset, BS40 8XJ

Change of use from existing garage with office above into holiday let accommodation.

Objection due to lack of parking as per policies

Chew Valley Comprehensive School, Chew Lane, Chew Magna, Bristol, Bath and North East Somerset, BS40 8QB

Installation of flood lighting on 4 existing tennis courts.

Support with strictly enforced timed shutoff

083/18-19	Parish Sweeper Scheme - Contracts ending with B&NES November – budgets and precepts meeting with NC and GM in preparation for December meeting. Clerk to respond accepting offer of ongoing grants until 2020	CLERK
084/18-19	Fairseat Footpath The landowner has made alterations to 2 stiles which has deemed the stile unusable for dogs. DR to send email to rights of way officer – Sheila Petheridge	
085/18-19	Draft general planning matters for parishioners – article NB has prepared an article – Councillors have offered some slight amendments. NB to redraft	NB
086/18-19	Bilbie Playpark Phase 2 plans Clerk to arrange prices for zip wire and tarmac roadway. Once received, funding applications can be prepared. Hugo to be asked to clear grass cuttings when area mowed	CLERK
087/18-19	The Pond Clerk to contact Ted Smart in order to arrange clearance	CLERK
088/18-19	Projector Update Previous Amazon purchase returned. JD to purchase EB-X39 EPSON	JD
089/18-19	Asset Register – To AGREE and UPDATE for audit purposes Clerk to amend / chain of office	CLERK
090/18-19	To DISCUSS Herons Green Layby Railings – No comments to add	
091/18-19	To CONFIRM meeting dates – 1 st November	