

**Minutes of the Ordinary meeting held on Thursday 6th September 2018
commencing at 7.30pm,**

Church Hall, Pilgrims Way, Chew Stoke.

Present:

Cllr D Raffety (DR), Cllr N Baker (NB), Cllr G McKay (GM), Cllr J Dowson (JD), Cllr S Hindle (SH), Clerk C Parkman (CP).

Ward Cllr L Richardson in attendance

From Minute Ref 064/18-19 Cllr A Cunningham and Cllr S Read

Minute Ref	Agenda Item	Action
060/18-19	Absence Cllr Wring Cllr Cowell	
061/18-19	Declarations of Interest None	
062/18-19	Public Submissions None	
063/18-19	To Approve the minutes of Ordinary meeting held on - Thursday 5 th July 2018 Proposed - JD Seconded - SH Vote held - All Agreed	
064/18-19	Declarations of Acceptance of Office and Declarations of Interests Signed by Alison Cunningham and Steven Read Witnessed by Clerk and RFO Catherine Parkman Chairman D Raffety	
065/18-19	To Note Correspondence sent and received during the month Email received regarding The Pond, Pilgrims Way - Cllr Dowson to speak with the relevant homeowner and discuss previously received advice from the Environment agency and B&NES. Email regarding Chew Valley Santa Scramble – Cllrs support the event.	JD
066/18-19	Matters arising from previous meeting: The Stoke Inn Asset of community value – Deferred A working party will be formed by end December 2018 by Cllr Dowson Bakers field rent to be transferred from the Millenium account into Current Account. Bank Transfer letter signed.	JD Clerk

Clerk to check contract dates for Tenancy and rental rates.

Clerk

067/18-19 **Pagans Hill, Chew Stoke**

Email received from Parishioner regarding the speed limits and lack of pavement on Pagans Hill. Many Parishioners have joined support and B&NES, Avon and Somerset police and Jacob Rees Mogg are now involved in communications.

The Parish Council have also agreed to support the Parishioners and Cllr Raffety will write to B&NES in the first instance requesting a speed reduction from Chilly Hill Lane into the village.

DR

068/18-19 **Finance**

A. To AGREE payment, in accordance with the budget, and to instruct cheques to be signed

- chq 1547 C Parkman - £12.97 – folders/filing – New Councillors
- chq 1547 C Parkman - Smart Computers - £990 - Asus laptop / keyboard /mouse/monitor, /bull guard security/Microsoft home & student
- chq1544 AC Audit & Consultancy - £180 – Internal Audit
- chq1545 AED tag monitoring - £58.80
- chq 1546 Thomas Fattorini - £58.83 name plate for chain of office
- chq 1548 Wicksteed leisure - £31781.22
- chq 1549 ALCA £ 89.28
- chq 1550 S Hindle – Bilbie playpark paint and sundries

B. To NOTE Standing Order payments:

Church Hall hire £40 (July & Aug)
Hugo King – £1190.82 (July & Aug)
Clerk salary –£906.34 (Jul & Aug)
Plus, Net WIFI –£66 (July & Aug)

C. To SIGN letter - Transfer from Millennium Account to Current Account £650 for Purchase of Benches from Westway funds. Signed

D. To AGREE and SIGN the standing order increase of Church Hall Rent to £25 per meeting effective 2 October 2018. Signed

E. To AGREE and SIGN Direct Debit for Moderate printing plan for HP instant ink at £3.49 per month. Signed

GM

F. TO NOTE AND AGREE – April – August Bank Reconciliations - Cllr McKay (Financial working Party) to audit ready for signature at October meeting. Agenda item October

G. To AGREE Domain Transfer fee £10 plus vat – to be invoiced
Nominated JD
Agreed Gm
Nominated JD

Seconded GM
All in Favour

067/18-19	Draft general planning matters article for parishioners Cllr Baker to circulate draft copy to Councillors	NB
068/18-19	Bilbie playpark Grand opening Playpark maintenance specification to be checked by Cllr Baker. Playpark has already opened and general feeling is no need for a planned grand opening. Build Photographs to be placed onto website once permission has been granted.	NB SH
069/18-19	Projector update Returned due to inadequate for purpose £400 available from ALCA Transparency grant Cllr Dowson to look at alternative options	JD
070/18-19	Asset Register 2018 Items to be added / updated Agenda item October meeting	Clerk
071/18-19	Information Commissioners office Clerk to Register Parish Council £40	Clerk
072/18-19	Stoke Hill Traffic Calming White lines were inadvertently replaced by Bristol Water during roadworks and need burning off from middle of the road Cllr Hindle to contact B&NES	SH
073/18-19	Overhanging trees - Bristol road Cllr Raffety and Cllr Baker to visit residents to discuss trimming.	DR NB
074/18-19	PlusNet Contract Contract to be cancelled only when True speed have installed and operational at Church Hall.	
059/18-19	To Confirm meeting dates – 4 th October	

