

**Minutes of the Ordinary meeting held on Thursday 5th July 2018
commencing at 7.30pm,**

Church Hall, Pilgrims Way, Chew Stoke.

Present:

Cllr D Raffety (DR), Cllr N Baker (NB), Cllr P Wring (PW), Cllr G McKay (GM) , Cllr J Dowson (JD),
Cllr N Cowell (NC), Cllr S Hindle (SH), Clerk C Parkman(CP).

Cllr L Richardson in attendance

| Minute Ref | Agenda Item | Action |
|-------------------|---|---------------|
| 048/18-19 | Absence Cllr Wring | |
| 049/18-19 | Declarations of Interest None | |
| 050/18-19 | Public Submissions A member of the public attended to listen to planning application comments for Parish Council | |
| 051/18-19 | To Approve the minutes of Ordinary meeting held on - Thursday 7th June 2018 Proposed - JD Seconded - SH Vote held - All Agreed and Annual Meeting of the Parish Council held on – Thursday 3rd May 2018 Proposed – JD Seconded – SH Vote held – All Agreed | |
| 052/18-19 | To Note Correspondence sent and received during the month Proposal to explore the opportunity for a Community Library based in the existing school library in Chew Lane. The aim of the meeting is to help shape the proposal and receive input from all members of the local community. Two public meetings have been arranged over the summer on the following dates. <ul style="list-style-type: none">· An evening consultation meeting between 7.00pm and 8.30pm on Wednesday 11th July· A daytime consultation meeting on Wednesday 29th August between 4.00pm and 6.00pm Both meetings will be held in the Library at Chew Valley Secondary. | |

Chew Valley trail – open for consultation , planning application submitted ahead of grant application to the Government.

053/18-19 **Matters arising from previous meeting:**

The Stoke Inn Asset of community value – Deferred September Meeting September

Bench Installation – It was agreed that part of the late Brian Westaway funds are to be used to finance the benches purchased. £650 to be transferred from the Millenium Account to Current Account. Deferred September meeting September

054/18-19 **To Discuss Planning applications for comment by the Parish Council:**

New /Awaiting Comments:

Chew Valley Lake Walking And Cycle Trail Walley Lane Chew Magna
Creation of a leisure trail for walkers and cyclists around Chew Valley
Lake (including associated engineering works). NB
Parish Council – SUPPORT

Site Between Hafod And Maryland Scot Lane Chew Stoke NB
Erection of new dwelling, garage and associated landscaping and
external works.
Parish Council – SUPPORT

CONSULTATION FROM BRISTOL AIRPORT) Bristol Airport Expansion.
Opportunity to feed-into draft planning application to be submitted to
NSC later in 2018 and comment on draft Master Plan. NB
NB to make comments on behalf of the Parish Council

Outstanding/ Previously Commented :

Rose Cottage, Church Lane, Chew Stoke, Bristol, Bath And North East
Somerset, BS40 8TU
Erection of a rear two storey extension.
Pending Consideration

The Oaks, Pagans Hill, Chew Stoke
Previously Commented

Arundel, Breach Hill Lane, Chew Stoke
Previously Commented

To Discuss Draft Policy for General Planning matters:

Councillor Cowell suggested drafting a general planning matters policy for Parishioners. Cllr Richardson to send Councillors a link to National Planning policy framework/ Banes Policy and Neighbourhood plan

September

Action Point – write article for Gazette – September meeting .

055/18-19 **Finance**

A. AGREE payment, in accordance with the budget, and to instruct cheques to be

Clerk Expenses –
June office payment £16
Clerk £139.17
HP Envy Printer £59.99

Jon king – park clearance £438

B. To NOTE Standing Order payments:

Church Hall hire June £20
Hugo King – June £595.41
Clerk salary – £453.17
Plus Net WIFI –June Church Hall £33

September

C. To AGREE and SIGN Monthly Bank Reconciliation and Bank Statements. Deferred September

D. To SIGN letter - Baker field Rent to be transferred from the Current Account to Millenium Account £650.

E. To AGREE and SIGN standing order increase of Church Hall Rent to £25 per meeting effective 1st September 2018 .

F. To AGREE purchase of new laptop, Monitor, keyboard , mouse and Microsoft 365 package from Transparency Grant Application £990

G. To AGREE and SIGN standing order for Moderate printing plan for HP instant ink at £3.49 per month.

H. To AGREE payment Information Commissioners office - £40 -
The Data Protection Act 1998 requires every data controller who is processing information to register. Clerk to contact local clerks for more information.

CP

056/18-19 Parish Councillor Vacancies

Discussion held in private session to discuss applications from

Ms Alison Cunningham
Mr Steven Read

Both applicants have previously been members of the Parish Council and were both unanimously voted to sign members of office at the September meeting

Clerk

Clerk to provide information and declarations required prior to September meeting .

Alison Cunningham

Proposed by JD
Seconded by GM
All in favour

Mr Steven Read
Proposed by GM
Seconded by DR
All in favour

057/18-19 Projector Update

Clerk

Clerk to order projector as recommended by JD . Purchase price £69.99 from Amazon.

058/18-19 Information commissioners office payment - £40

Clerk

Clerk to source information from Local clerks

059/18-19 To Confirm meeting dates – 6th September

