

## CHEW STOKE PARISH COUNCIL

**Minutes of the meeting held on Thursday 6<sup>th</sup> October 2016, commencing at 7.30pm Church Hall,  
Pilgrims Way, Chew Stoke.**

Minute Ref	Agenda Item	Action
	<b>Present:</b> Cllr G McKay (GM), Cllr S Hindle (SH), Cllr N Baker (NB), Cllr Raffety (DR), Cllr D Stephenson (DS), Cllr Cowell (NC), Cllr N James (NJ) from minute ref 96/16-17	
	<b>In Attendance:</b> Parish Clerk, Mrs Catherine Parkman (CP)	
90/16-17	<b>Chairman's welcome and introductions</b>	
91/16-17	<b>Emergency procedures:</b> Councillor McKay highlighted the evacuation procedures and exits	
92/16-17	<b>Apologies for absence:</b> Cllr Wring	
93/16-17	<b>Declarations of Interest relating to Items on the agenda :</b> None	
94/16-17	<b>Approval of minutes from last meeting:</b> The draft minutes of the meeting held on Thursday 1 <sup>st</sup> September have been circulated to members. They were agreed as accurate and signed. Proposed Cllr Raffety Seconded Cllr Cowell	
95/16-17	<b>Public Participation</b> A Councillor , participating as a Parishioner read an email that he had circulated earlier today to all members of the Parish Council and various members of the village regarding minute ref 110/16-17.	
96/16-17	<b>Matter arising from last meeting :</b> No Parking sign – Suitable sign not yet purchased to date Chew lane parking –to be discussed at Minute Ref 105/16-17 Rectory Field fencing/Gate hinge adjustment - Clerk will discuss with CR Fencing and update November CR Fencing - Clerk has received quote for a timber knee high on diamond fencing. Clerk to investigate half round fencing and report at November meeting Ref 106/16-17	CP CP
97/16-17	<b>Ward Councillor Matters</b> – Sent apologies.	
98/16-17	<b>Correspondence sent and received during the month-</b> Audit returned from external auditor – clerk to publish on the website Email from parishioner regarding installation of a pavement on Pagans Hill – Ref 99/16-17	CP
99/16-17	<b>Email received from Parishioner regarding possible installation of a pavement on Pagans Hill</b> Parishioner has raised concerns regarding speed and volume of traffic during rush hour whilst walking to school with young children. Safe school route to be discussed with Highways department at BANES. .	DR SH
100/16-17	<b>Finance-</b> Clerk salary £315.33 Hugo King £ 350 Titanium Website Hosting £180 Dan Stephenson - £80 <b>Proposed</b> D Stephenson <b>Seconded</b> N Cowell	
101/16-17	<b>Planning</b>  <a href="#">Burnside, Walley Court Road, Chew Stoke, Bristol, BS40 8XN</a> Erection of 2no two storey detached dwellings with attached garages and extension to existing garage following demolition of existing workshop building (Re-submission) <b>Appeal in progress</b>	

Rock Cottage, School Lane, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UY

5x Leylandii - removal forming hedge to north east side of property

PC to comment – No Objection

NB

The Old Post Office, The Street, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UU

1x Apple - fell

PC to comment – Cllr Baker to arrange visit to property

NB

Nutgrove, Pilgrims Way, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8TZ

Erection of a new dwelling in land adjacent to existing house

PC commented

Pilgrims House , Pilgrims Way, Chew Stoke, Bristol, BS40 8TZ

Replacement of an outbuilding providing a home office, garden store and wood store ancillary to the existing house

PC commented

Blackhorse Cottage, Pilgrims Way, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UD

Erection of single dwelling adjacent to existing property

PC commented

Newbridge House, Bristol Road, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8XE

Erection of 4no dwellings and 1no shop with flat above including associated amenity space and parking following demolition of existing garage, workshop and shop. (Resubmission)  
Application status: Pending Decision

NB

PC to reiterate concerns regarding scale/ shop size/ road frontage façade.

All in Favour

102/16-17	<b>Village Finger Signposts</b> – Deferred November meeting. Clerk to liaise with Ward Councillor	CP
103/16-17	<b>Tree Surveys - Rectory Field and Bilbie playground</b> – Tree surgeon report has not been received to date – Deferred November meeting	
104/16-17	<b>Sweeper/Cleaning Contract update</b> – Draft specification sent to Banes for clarification on areas covered by BANES. Update November meeting.	NB
105/16-17	<b>Stoke Hill Traffic Calming – Update from BANES meeting</b> White lines in middle of carriageway to be repainted black to create illusion of single carriageway. Chew Lane – Advisory white line to be extended at top of Dairy Way.	
106/16-17	<b>Quarry Hay Fencing</b> – Requote required for 500mm high half round fence – CR Fencing	CP
107/16-17	<b>Christmas Tree-</b> Stoke Inn has offered to donate a Christmas tree. Electricity source yet to be determined for tree lights. Provision from phone box supply is to be explored. Update November.	DS
108/16-17	<b>Phone Box Consultation –Email received from Julie O’Rourke BANES.</b> BT is offering adoption of our local phone box at a cost of £1. Consultation period ends 25 <sup>th</sup> November. A motion was put forward to accept the proposal of adoption. Clerk to respond to email. Vote Held - All in favour	CP
109/16-17	<b>Irish Bridge stream and Bollards</b> Banes to be contacted regarding unsatisfactory finishing. Update November.	SH

- 110/16-17 **DPI/Code of Conduct/Complaint/Apology**  
Discussion held regarding current position of BANES enquiry.  
Councillor Stephenson will write on behalf of the Parish Council to the Monitoring Officer to request the enquiry to be put on hold. Investigation of the reasons and grounds surrounding the code of conduct enquiry are to be requested from BANES in order to gain clarity of (a) The original question we asked - why this has not yet been answered and (b) what they are doing on our behalf regarding the enquiry.  
Copies of emails between Councillor McKay and the Monitoring officer in January/February 2016 have been requested to be forwarded to Cllr James.  
No motion was passed or voted upon.  
Update/Review and discussion of apology to Councillor James November meeting.
- 111/16-17 **Items for inclusion November**  
Revisit roles within Parish Council following Cllr McGowan's Resignation  
CR Fencing quote – Quarry Hay  
Finger Posts  
Tree Survey  
Village sweeper/cleaning contract update  
Christmas tree / electricity supply  
Irish Bridge Bollards  
DPI/Code of Conduct/Complaint/Apology
- 112/16-17 **Date of Next meeting**  
3<sup>rd</sup> November 2016