

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 3rd MARCH 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,
BRISTOL AT 7.30PM**

	ITEM	MINUTE	ACTION
	PRESENT	<p>Clr D Raffety (DR) Clr N James (NJ) Clr S Hindle (nee Hawkins)(SH) Clr D Stephenson (DS) Clr P Wring (PW) Clr McGowan (DM) Clr Baker (NB) Clr N Cowell (NC) Clerk Mrs C Parkman (CP)</p>	
1.	WELCOME & INTRODUCTIONS	Welcome and Introductions	
2.	EMERGENCY PROCEDURES	Clr Raffety highlighted the evacuation procedures and emergency exits.	
3.	APOLOGIES FOR ABSENCE	Clr G McKay (GM) - Holiday Apologies Accepted	
4.	CODE OF CONDUCT – REGISTER OF INTERESTS	None	
5.	APPROVAL OF MINUTES FROM LAST MEETING	The draft minutes of the meeting held on Thursday 4 th February have been circulated to members. They were agreed as accurate and signed.	
6.	PUBLIC PARTICIPATION OF MATTERS ON THE AGENDA	None	
7.	TRUESPEED BROADBAND	<p>Mr Kevin Rudman attended to give an update on service installation in the village which is scheduled for Late Summer/Early Autumn.</p> <p>Packages will start from £47.50. Residents are urged to register their interest to ensure viability of the service.</p>	
8.	MATTERS ARISING FROM LAST MEETING	<p>Burnside planning application – Clr Baker has submitted an objection comment on behalf of the Parish Council.</p> <p>Sheila Petheridge, B&NES Footpaths officer will attend April meeting.</p> <p>Debris has been removed from the river near Dairy Way Bridge.</p>	
9.	WARD COUNCILLOR MATTERS	<p>Councillor Richardson arrived 9pm</p> <p>Chew Valley Neighbourhood plan – the first draft plan is soon to be delivered to the steering group for editing. A second draft will then be published for public consultation.</p>	
10.	CORRESPONDENCE SENT & RECEIVED	Email received from Parishioner requesting pedestrian gate in	DM

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		Rectory field to have spring catch adjusted. Cllr McGowan will arrange repair.	
11.	FINANCE	Approve Orders for Payment -Clerk Salary & Expenses £375.93 -Hugo King £350 - Sam Colbourn - £850	
12.	PLANNING	<p>Agricultural Buildings In Parcel 6573, Walley Court Road, Chew Stoke, Bristol, Prior approval request for change of use from Agricultural Barn to Dwelling (C3) Pending Consideration / PC comment to follow</p> <p>Newbridge House, Bristol Road, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8XE Erection of 4no dwellings and 1no shop with flat above including associated amenity space Pending Consideration/ PC Comment to follow</p> <p>Canterbury, Pilgrims Way, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8XB 1x Birch - remove Pending Consideration/ PC comment to follow</p> <p>Willowbank, Bristol Road, Chew Stoke, Bristol, Bath Erection of 1no four bed dwelling and detached garage. Pending Consideration/ PC comment to follow</p> <p>Ranfurly, Stoke Hill, Chew Stoke, Bristol, Bath 4x Sycamore - fell. 1x Hawthorn - lay into hedge. 1x Beech - remove lower branch Pending consideration/ PC comment to follow</p> <p>Burnside, Walley Court Road, Chew Stoke, Bristol, BS40 8XN Erection of 2no detached two storey dwelling with attached garage Pending consideration</p> <p>Pilgrims House, Pilgrims Way, Chew Stoke, Erection of two storey outbuilding to provide ancillary accommodation Pending Consideration</p>	
13.	REPORT BACK ON MEETINGS	Pilgrims Way Parking. Cllr Stephenson has held a meeting with Stefan Chiffers from BANES Highways Department. Mr Chiffers has suggested an advisory white line to be painted to discourage parking in the area. Cllr Stephens proposed the white line be installed in a location to be agreed with Highways Department. Seconded by Cllr Raffety All in favour.	DS
14.	WEBSITE UPDATE	Cllr McGowan has met with Mr Dan Stephenson regarding the Parish Council website which needs updating in order to comply with the Transparency code. It was proposed that Mr Stephenson will work with the Parish Council to achieve these goals. Proposed by Cllr Cowell	

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		Seconded Cllr McGowan All in favour	
15.	MAINTENANCE DAM FOOTPATH	Tree roots are pushing through the new tarmac path to the dam. Cllr Stephenson will take photographs and email to Highways department at B&NES and discuss repairs.	DS
16.	RECTORY FIELD REPAIRS	Rectory Bridge repairs nearing completion. Bilbie Road playground fencing will be completed within 2 weeks.	
17.	TRANSPARENCY CODE	Clerk has received details of grants available in order to meet the needs of Transparency code.	
18.	NOTICEBOARD	2 Quotes received. Cllr Raffety offered to obtain quote from RH windows.	DR
19.	FUNDING OF PARISH MAGAZINE	St Andrews Church has asked if the Parish Council can partly fund the Parish magazine. It was proposed the Parish Council will underwrite to a value of £500 Proposed Cllr Raffety Seconded Cllr Wring All in favour	
20.	CHEW VALLEY FORUM MEETINGS	Not attended by the Parish Council.	
21.	SALT & MALT SIGNAGE	Cllr Richardson to query with BANES planning department if permission has been received for illuminated signage.	
22.	MAY MEETINGS DATES	12 th May – Annual Meeting 19 th May – Annual Parish Meeting	
23.	ITEMS FOR INCLUSION AT NEXT MEETING	Ward Councillors initiative - ideas for funding requests Noticeboard update Dam footpath Website update	
24.	DATE OF NEXT MEETING	7 th April	

The meeting ended at 9.30pm
Agenda Items please by 30th March