

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING  
HELD ON 4<sup>th</sup> FEBRUARY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,  
BRISTOL AT 7.30PM**

	<b>ITEM</b>	<b>MINUTE</b>	<b>ACTION</b>
	<b>PRESENT</b>	<p>Cllr G McKay Chairman (GM) Cllr N James (NJ) Cllr S Hindle ( nee Hawkins)(SH) Cllr D Stephenson (DS) Cllr P Wring (PW)</p> <p>Clerk Mrs C Parkman (CP)</p>	
<b>1.</b>	<b>WELCOME &amp; INTRODUCTIONS</b>	Welcome and Introductions	
<b>2.</b>	<b>EMERGENCY PROCEDURES</b>	Cllr McKay highlighted the evacuation procedures and emergency exits.	
<b>3.</b>	<b>APOLOGIES FOR ABSENCE</b>	<p>Cllr Raffety – Holiday Cllr McGowan – Work Commitment Cllr Cowell- Holiday Cllr Nick Baker - Work Commitment</p> <p>Apologies Accepted</p>	
<b>4.</b>	<b>DECLARATIONS OF INTEREST</b>	None	
<b>5.</b>	<b>APPROVAL OF MINUTES FROM LAST MINUTES</b>	<p>The draft minutes of the meeting held on Thursday 7<sup>th</sup> January have been circulated to members. They were agreed as accurate and signed. Proposed - PW Seconded SH</p>	
<b>6.</b>	<b>PUBLIC SUBMISSIONS</b>	Salmon Planning / Agents for Burnside planning application gave small presentation and asked to be informed of Parish Council intentions.	NB
<b>7.</b>	<b>MATTERS ARISING FROM LAST MEETING</b>	<p>Land adjacent to Stoke Hill - Cllr Hindle has landowner details and will make contact regarding overhanging trees.</p> <p>Sheila Petheridge , B&amp;NES Footpaths officer will attend March meeting</p> <p>Website upgrade - Agenda item for March meeting</p> <p>Dairy Way bin installation - Hugo King yet to contact Councillor McKay to arrange.</p> <p>Village Noticeboard – Cllr McGowan has obtained quotes for Bristol Road bus stop area. Agenda item March meeting.</p> <p>Pilgrims Way - Potential parking restrictions – Councillor Stephens has meeting arranged 16<sup>th</sup> February with Stefan Chiffers</p> <p>Power lines on Stoke Hill - South Western Power attended – no tree maintenance required.</p>	<p>SH</p> <p>DM</p> <p>DM</p> <p>DS</p>

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING  
HELD ON 4<sup>th</sup> FEBRUARY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,  
BRISTOL AT 7.30PM**

<b>8.</b>	<b>WARD COUNCILLOR MATTERS</b>	Councillor Richardson advised us that Chew Magna PC are also updating their website and invite us to exchange ideas.	
<b>9.</b>	<b>CORRESPONDENCE SENT &amp; RECEIVED</b>	Clerk has been in correspondence with the Environment Agency regarding Dairy Way Blockage. Survey from Deborah White – regarding Councillors use of personal equipment to conduct Parish Council Business Councillor Stephens advised meeting arranged with Stefan Chiffers from Highways department Chew Stoke School have advised they have now completed works on trees overhanging School Lane. Hi Line Tree Trimming services have contacted to clerk to organise tree maintenance on the bequeathed Westaway land	
<b>10.</b>	<b>FINANCE</b>	Approve Orders for Payment -Clerk Salary & Expenses £375.93 -Hugo King December - £350 -Engraving chain of office- £55.46 -Glasdon/ Bag Supplies - £201.48 - Cooper & Tanner - £300	
<b>11.</b>	<b>PLANNING</b>	<p><b>Ranfurly, Stoke Hill, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8XF</b> 4 xs Sycamore - fell. 1x Hawthorn - lay into hedge. 1x Beech - remove lower branch <b>PC has no objection</b></p> <p><b>Burnside, Walleye Court Road, Chew Stoke, Bristol, BS40 8XN</b> Erection of 2no detached two storey dwelling with attached garage replacing existing workshop building and extension to existing garage <b>PC requires further information and a visit to the site will be organised</b></p> <p><b>The Stables, Church Lane, Chew Stoke, Bristol, BS40 8TU</b> T1 - Rowan, T2 - Silver Birch, T3 - Field Maple, T4 - Lyme, T5 - Lyme, T6 - Silver Birch, T7 - Field Maple, T8 - Lyme. Reduce all above trees to give a 2 metre (approx.) reduction in height. <b>PC has no objection</b></p> <p><b>Pagans Hill Farm, Scot Lane, Chew Stoke, 15/05590/FUL</b> received on 11/12/2015 Change of use of poultry house to storage (B8). <b>Further information to be sought</b></p> <p><b>Pilgrims House , Pilgrims Way, Chew Stoke, 15/05414/FUL</b> received on 30/11/2015 Erection of two storey outbuilding to provide ancillary accommodation following the demolition of existing building. <b>Pending Consideration</b></p> <p><b>Somers Hill, Pilgrims Way, Chew Stoke, 15/05689/CLEU</b> received on 16/12/2015 Erection of single storey side extension (Certificate of Lawfulness for an Existing Use) <b>Pending Consideration</b></p>	
<b>12.</b>	<b>BELL LANE</b>	Duncan Brown attended to give Councillors an update on the land and new building at Bell Lane. Occupation of the offices is expected	

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING  
HELD ON 4<sup>th</sup> FEBRUARY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,  
BRISTOL AT 7.30PM**

		this month and the onsite café is to open in approximately 6 weeks.	
<b>13.</b>	<b>TRANSPARENCY CODE</b>	Works continue on the upgrading of our website. Clerk will investigate grant deadlines for funding.	CP
<b>26</b>	<b>ITEMS FOR INCLUSION</b>	Public submissions protocol – Councillor Stephenson Report from Councillor Stephens meeting with Stefan Chiffers May meeting dates – Please bring diaries Transparency Code Bridges/Fences/Noticeboard – Councillor McGowan Website – Councillor McGowan Dam Footpath Maintenance – Cllr Wring	
<b>27</b>	<b>DATE OF NEXT MEETING</b>	3 <sup>rd</sup> March	

The meeting ended at 10pm  
Agenda Items please by 28<sup>th</sup> February