

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 7th APRIL 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,
BRISTOL AT 7.30PM**

	ITEM	MINUTE	ACTION
	PRESENT	<p>Cllr G McKay (GM) Cllr D Raffety (DR) Cllr N James (NJ) Cllr S Hindle (nee Hawkins)(SH) Cllr D Stephenson (DS) Cllr P Wring (PW) Cllr McGowan (DM) Cllr Baker (NB) Cllr N Cowell (NC) Clerk Mrs C Parkman (CP)</p>	
1.	WELCOME & INTRODUCTIONS	Welcome and Introductions	
2.	EMERGENCY PROCEDURES	Cllr McKay highlighted the evacuation procedures and emergency exits.	
3.	APOLOGIES FOR ABSENCE	<p>None</p> <p>Apologies Accepted</p>	
4.	CODE OF CONDUCT – REGISTER OF INTERESTS	Dave Stephenson	
5.	APPROVAL OF MINUTES FROM LAST MEETING	<p>The draft minutes of the meeting held on Thursday 3rd March February have been circulated to members. They were agreed as accurate and signed.</p> <p>Proposed - PW Secoded - DR</p>	
6.	PUBLIC PARTICIPATION	<p>A member of the WI attended and advised that the WI ladies are organising a village litter pick on the 21st May.</p> <p>Rubbish is accumulating on the footpath behind the Rugby Club. The Clerk will ask the Rugby club to arrange tidying.</p>	cp
7.	BANES – SHEILA PETHERIDGE	<p>Meeting Open</p> <p>Sheila Petheridge attended Our surface vegetation maintenance currently stands at 19.79 km. BANES will offer £ 36.63 per km, which equals £717.78per annum.</p> <p>The PC would be tasked with looking after surface growth and compiling reports. The contract would be an annual contract that we can opt/in or out of.</p> <p>Our footpaths are currently not being maintained regularly by BANES and are dealt with on an ad-hoc basis.</p> <p>Copy contract to be circulated by Cllr McGowan for discussion next meeting.</p>	

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8.	MATTERS ARISING FROM LAST MEETING	<p>Rectory Gate latch now repaired.</p> <p>Our current website administrator Andy Moore and Dan Stephenson will arrange meeting to discuss website handover.</p>	
9.	WARD COUNCILLOR MATTERS	Cllr Richardson sent apologies.	
10.	CORRESPONDENCE SENT & RECEIVED	Correspondence received from 2 Parishioners regarding slurry on footpaths.	
11.	FINANCE	<p>Approve Orders for Payment</p> <ul style="list-style-type: none"> -Clerk Salary & Expenses £315.33 -Hugo King £350 - Sam Colbourn - £1550 - ALCA £215 Training invoices - Diane Malley payroll services £68 - Gerald Tidcombe 2014 and 2015 Grasscutting £2040 	
12.	PLANNING	<p>Newbridge House, Bristol Road, Chew Stoke Erection of 4 dwellings and 1 shop with flat above including associated amenity space Pending Consideration</p> <p>Willowbank, Bristol Road, Chew Stoke, Bristol Erection of 1no four bed dwelling and detached garage. Pending Consideration</p> <p>Pilgrims House, Pilgrims Way, Chew Stoke Erection of two storey outbuilding to provide ancillary accommodation Pending Consideration</p> <p>Burnside, Walley Court Road, Chew Stoke Use of agricultural land for purposes ancillary to the residential enjoyment of Burnside.(Certificate of Lawfulness for an Existing Use) Pending Consideration / Awaiting Parish Council comment</p> <p>Orchard End, Church Lane, Chew Stoke Various tree works as detailed on application form. Pending Consideration/ Awaiting Parish Council Comment</p> <p>Rose Cottage, Pilgrims Way, Chew Stoke Erection of single storey rear conservatory/garden room Pending Consideration/ Awaiting Parish Council Comment</p>	<p>NB</p> <p>NB</p> <p>NB</p>
13.	PILGRIMS WAY PARKING	Cllr Stephenson has received an email from Stefan Chiffers of BANES Highways, advising that lines will now not be painted due to budget being unavailable. Matter has now been referred to Kevin Penny.	DS
14.	DAM FOOTPATH DAMAGE	Kevin Penny (BANES) to be contacted.	DS
15.	ACV VILLAGE STORE	Owner of the village shop has asked the Parish Council to remove the shop listing. Representation by the shop owner can be made to	

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		the Chew Valley Neighbourhood plan.	
16.	CVNP	Consultation period underway. Cllr McKay will attend the first draft presentation.	GM
17.	RECTORY FIELD REPAIRS	Meeting held with Cllr McKay and contractor. Spindles had been nailed rather than screwed which was making spindles loose. This has now been repaired and spindles are to be sanded in due course. CR Fencing is to be contacted to refresh quote for fencing around Rectory field, Bristol Road entrance.	DM
18.	WORKING PARTIES	Cllrs asked to give some suggestions for working parties at next meeting.	
19.	NOTICEBOARD	RH windows quote for noticeboard £650 inc vat Unanimous vote.	
20.	V FEST	Operations manager has asked to attend our May meeting. Locals are to be offered discounted Sunday Tickets.	
21.	LITTER PICKING	See above - Public Participation	
22.	OPEN SPACE MAINTENEANCE	New contract to be considered	NB
23.	ITEMS FOR INCLUSION AT NEXT MEETING	Open space maintenance Rectory field repairs Pilgrims way parking Dam footpath V fest Village map	
24.	DATE OF NEXT MEETING	12 th May	

The meeting ended at 10pm
Agenda Items please by 6TH May