

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 12th MAY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,
BRISTOL AT 7.30PM**

MINUTE REF	AGENDA ITEM		ACTION
	PRESENT	Cllr D Raffety (DR) Cllr N James (NJ) Cllr S Hindle (nee Hawkins)(SH) Cllr D Stephenson (DS) Cllr P Wring (PW) Cllr McGowan (DM) Cllr Baker (NB) Cllr N Cowell (NC) Clerk Mrs C Parkman (CP)	
1/16	WELCOME & INTRODUCTIONS	Welcome and Introductions	
2/16	EMERGENCY PROCEDURES	Cllr Raffety highlighted the evacuation procedures and emergency exits.	
3.	APOLOGIES FOR ABSENCE	Cllr McKay – Apologies accepted	
4.	CODE OF CONDUCT – REGISTER OF INTERESTS	None	
5.	APPROVAL OF MINUTES FROM LAST MEETING	The draft minutes of the meeting held on Thursday 7 th April have been circulated to members. They were agreed as accurate and signed. Proposed – Cllr Wring Seconded – Cllr Hindle	
6.	PUBLIC PARTICIPATION	None	
7.	Vfest – Luke Hasell	Luke sent apologies and will attend next meeting in June. The VFest is to be held over the weekend 2/3/4 September. Cllr Stephenson advised that Parishioners will be entitled to 20% off day ticket prices.	
8.	PHIL CHALK – CHRISTMAS PLANS	Mr Phil Chalk attended to discuss the possibility of the Parish Council contributing £100 towards the purchase and renovation of a trailer , which would be transformed into a sleigh and used to for a village Santa sleigh night. A Christmas light display was discussed with the possibility of the Parish Council purchasing lights . Mr Chalk will look into costings and the item will be added to next months agenda.	
9.	MATTERS ARISING FROM LAST MEETING	The Parish Council are satisfied with the clearance of rubbish behind the rugby club.	
10.	WARD COUNCILLOR MATTERS	Apologies received.	

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 12th MAY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,
BRISTOL AT 7.30PM**

11.	CORRESPONDENCE SENT & RECEIVED	Insurance renewal from Aon received £413.70. All agreed	
10.	FINANCE	Cllr Richardson sent apologies.	
11.	PLANNING	Insurance quote received Plans received regarding 7 bollards at Irish bridge – pc will contact and object to the aesthetics against h&s. AND DISCUSS OPTIONS	
12.	PILGRIMS WAY PARKING	Approve Orders for Payment -Clerk Salary & Expenses £315.33 -Hugo King £350 - A Tovey – hedge flail £252 - Aon insurance £413.70	
13.	DAM FOOTPATH DAMAGE	<p>Newbridge House, Bristol Road, Chew Stoke Erection of 4 dwellings and 1 shop with flat above including associated amenity space Pending Consideration</p> <p>Willowbank, Bristol Road, Chew Stoke, Bristol Erection of 1 no four bed dwelling and detached garage. Pending Consideration</p> <p>Burnside, Walley Court Road, Chew Stoke Use of agricultural land for purposes ancillary to the residential enjoyment of Burnside.(Certificate of Lawfulness for an Existing Use) Pending Consideration</p> <p>Rose Cottage, Pilgrims Way, Chew Stoke Erection of single storey rear conservatory/garden room Approved</p> <p>20 Bilbie Road, Chew Stoke Erection of two storey rear extension, attached garage and front porch. Pending Consideration / Awaiting Parish Comment</p> <p>Rock Cottage, School Lane, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UY Erection of single storey rear extension to form garden room. Attic conversion - installation of 4 x conservation velux windows to rear face of roof to create bedroom and dressing room in roof space following demolition of existing chimney. Pending Consideration/Awaiting Parish Comment</p>	<p>NB</p> <p>NB</p>
13.	RECTORY FIELD REPAIRS	Job has now been allocated and we await a date from the contractor for painting.	DS
14.	WORKING PARTIES/GROUPS	Kevin Penny (BANES) to be contacted. Banes say work is not defective. Adopted path. banes will spray with weedkiller . anything over 20mm high becomes trip hazard.	DS
15.	MAINTENANCE OF	Spindles have been sanded	dm

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 12th MAY 2016 ST ANDREWS CHURCH HALL, CHURCH LANE, CHEW STOKE,
BRISTOL AT 7.30PM**

	OPEN SPACES/ CLEANING CONTRACT	CR fencing quote received £ £2745 inc VAT June work. Clerk to make posters Proposed dm Second nc Unanimous vote	
16.	NEIGHBOURHOOD PLAN		
17.	VILLAGE MAP	NB has prepared spreadsheet Develpments on sweeper contract at banes – discuss with banes our specification Retendering process Nb suggested putting banes on notice to push for further development and whether this would assist.us fasttrack as wer are needing to Gm attended meeting NB to contact Mr Tidcombe re quality of work	
18.	BANES FOOTPATH MAINTENANCE CONTRACT	NB Reaching final stages before reliasation. Currently in public consultation. 3 sessions being held 21 st may/ 6 th June and last week – villagers being encouraged to attend Draft in place. Will respond to significant quires/question, then wull finalise pla Then off to banes then examiner for approval And then referendum to adopt 4-5 mionths time, nov/dec finish	
19.	ITEMS FOR INCLUSION AT NEXT MEETING	CR Fencing to look into refreshing	
20.	DATE OF NEXT MEETING	Cllr Stephenson has discussed the contracts at length with Chew Magna pc Discussion was held of how and who would be responsible . Nb suggested the regularly used foorthpaths be incorporated into cleaning contract and outer areas be checked ad hoc Proposed NC Seconded PW Unaminous vote	
23.			
24.		2 June	

The meeting ended at 10pm
Agenda Items please by 6TH May