

CHEW STOKE PARISH COUNCIL

Minutes of the meeting held on Thursday 2nd June 2016, commencing at 7.30pm Church Hall,
Pilgrims Way, Chew Stoke.

Minute Ref	Agenda Item	Action
	<p>Present: Cllr G McKay (GM), Cllr Sara Hindle (nee Hawkins)(SH), Cllr Pete Wring (PW), Cllr Neil Cowell (NC), Cllr McGowan</p> <p>In Attendance: Parish Clerk, Mrs Catherine Parkman (CP)</p>	
24/16-17	Chairman's welcome and introductions	
25/16-17	Emergency procedures: Councillor McKay highlighted the evacuation procedures and exits	
26/16-17	Apologies for absence: Cllr James, Cllr Baker, Cllr Raffety, Cllr Stephenson - Apologies accepted	
27/16-17	Declarations of Interest relating to Items on the agenda : None	
28/16-17	Approval of minutes from last meeting: The draft minutes of the meeting held on Thursday 12 th May have been circulated to members. They were agreed as accurate and signed. Proposed Cllr McKay Seconded Cllr Cowell	
29/16-17	Public participation of matters on the agenda: Parishioner Dave Jones attended to give an update on True speed broadband services coming to this area. True speed need to have sufficient customers signed up before they can rollout to the village. However should they be unable to fulfil the contract within 6 months then you will pay nothing. True speed are to host a village meeting within the next month and will attend Parish Council meeting in July	
30/16-17	Valley Festival: Luke Hasell sent apologies.	
31/16-17	Matters arising from last meeting: Rectory field Maintenance to be added to agenda next month	NB
	Village Map - CR fencing will be contacted to discuss refreshing the woodwork.	DM
32/16-17	Ward Councillor Matters: Councillor Richardson advised last drop in session for Neighbourhood Plan will be held at Woodford lodge on 6th June.	
33/16-17	Correspondence sent & received : Parish Annual Accounts: A – Governance statement signed by Cllr McKay B – Accounts signed by Cllr McKay and Clerk	
34/16-17	Finance: Approve orders for payment - Clerk Salary & Expenses £315.33 - Hugo King £350 - Cllr Raffety – Annual meeting expenses £88.76	

Planning:

35/16-17

<p><u>Newbridge House, Bristol Road, Chew Stoke</u> Erection of 4 dwellings and 1 shop with flat above including associated amenity space Pending Consideration/Comments added</p>
<p><u>Greenbanks, Breach Hill Lane, Chew Stoke</u> Replacement of single storey porch and WC with two storey side extension and replacement of garage and terrace with a double garage and bedroom Pending Consideration / Comment to be added</p>
<p><u>20 Bilbie Road, Chew Stoke</u> Erection of two storey rear extension, attached garage and front porch. Pending Consideration/ Comments added</p>
<p><u>Chaucer House, 1 The Cedars, Chew Stoke</u> 1x Turkey Oak (G6) - crown lift to 3 m and prune back lateral growth overhanging garden by 2 m maximum Pending Consideration/ Comments added</p>
<p><u>Chaucer House, 1 The Cedars, Chew Stoke</u> 1x Hybrid Black Poplar (T1) - fell. 1x Lombardy Poplar (G2) - reduce height by approximately 7 m to previous reduction level. 1x Cypress Screen (G3) - reduce height by approximately 3m and trim inside face and remove young self-sown elms along roadside. 2x Lawson Cypress (G4) - fell. 1x Lawson Cypress (T5) - fell. 2x Horse Chestnut (G6) - crown lift to 3 m and prune back lateral growth overhanging garden by 2 m maximum Pending Consideration/Comments added</p>

36/16-17

Christmas Plans:

Request from Phil Chalk for £100 donation towards Christmas sleigh
 Proposed Cllr Hindle
 Seconded Cllr Cowell

Christmas tree lights. Discussion held regarding possibility of purchasing and planting a semi mature tree on land opposite the Stoke Inn.

37/16-17

Car Parking :

Methodist church parking - no further action required
 The Clerk will ask the local PCSO to attend regularly to patrol the village.

CP

38/16-17

Bollards at the Ford:

7 Structural supports are to be installed as a result of the fatality inquest.

39/16-17

Draft Minutes – timescale/production and circulation:

Minutes will be produced within 2 weeks of meeting

CP

40/16-17

WIFI at Village Hall:

Agenda next month.

41/16-17

Parish Sweeping Contract:

Agenda next month

NB

42/16-17	<p>Councillor and Clerk Training: Clerk will contact ALCA regarding available courses.</p>	CP
43/16-17	<p>Clerk employment contract: Cllr McKay to prepare draft contract for clerk and discuss in advance of next meeting</p>	GM
44/16-17	<p>Parish liaison update: Cllr McKay attended the meeting and gave details of the improvement measures that will be implemented on the A37 :</p> <ul style="list-style-type: none"> · reductions in speed limits · improvements to signage · improvements to the road surface and road markings · pruning of vegetation · restoration of 2 safety cameras to working order 	
45/16-17	<p>Items arising from APM:</p> <p>Rectory field muddy by pedestrian gate – <i>Chippings to be placed in gateway</i> Screw protruding on Rectory field bridge - <i>Inspection revealed no protruding screw</i> Footpath Closed signs /Quarry Hay – <i>Already removed</i> Fence in Quarry Hay broken – <i>CR Fencing to be asked to repair</i> Grass cutting – Any new contract requires cut grass to be collected – <i>To be added to cleaning contract</i> List of Councillors, with contact details and responsibilities to be added to noticeboards – <i>Clerk to arrange</i></p>	DM CP
46/16-17	<p>Email Address for council Transparency code grant Website/ Communications update WIFI Parish sweeping contract Rectory Field Maintenance True Speed</p> <p>Date of Next Meeting: Thursday 7th July</p> <p>Meeting closed 9.45pm Agenda Items by 28th June please</p>	