

## CHEW STOKE PARISH COUNCIL

Minutes of the meeting held on Thursday 7<sup>th</sup> July 2016, commencing at 7.30pm Church Hall,  
Pilgrims Way, Chew Stoke.

| Minute Ref | Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Action                      |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
|            | <b>Present:</b><br>Cllr G McKay (GM), Cllr S Hindle (SH), Cllr P Wring (PW), Cllr N Baker (NB), Cllr Raffety (DR), Cllr D Stephenson (DS)                                                                                                                                                                                                                                                                                                                                                                          |                             |
|            | <b>In Attendance:</b><br>Parish Clerk, Mrs Catherine Parkman (CP)                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |
| 47/16-17   | <b>Chairman's welcome and introductions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |
| 48/16-17   | <b>Emergency procedures:</b><br>Councillor McKay highlighted the evacuation procedures and exits                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |
| 49/16-17   | <b>Apologies for absence:</b><br>Cllr Cowell , Cllr McGowan - Apologies accepted                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |
| 50/16-17   | <b>Declarations of Interest relating to Items on the agenda :</b><br>Cllr Stephenson – Pilgrims House                                                                                                                                                                                                                                                                                                                                                                                                              |                             |
| 51/16-17   | <b>Approval of minutes from last meeting:</b><br>The draft minutes of the meeting held on Thursday 2 <sup>nd</sup> June have been circulated to members. They were agreed as accurate and signed.<br>Proposed Cllr McKay<br>Seconded Cllr Wring                                                                                                                                                                                                                                                                    |                             |
| 52/16-17   | <b>Public participation of matters on the agenda:</b><br>See minute reference 59/16-17 and 60/16-17                                                                                                                                                                                                                                                                                                                                                                                                                |                             |
| 53/16-17   | <b>Truespeed Broadband update – Dave Jones</b><br>To be rearranged                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                             |
| 54/16-17   | <b>Matter arising from last meeting</b><br>Village map – woodwork refresh – Cllr McGowan, to add to next Meeting agenda<br>Quarry hay Wooden fencing – Cllr McGowan, to add to next Meeting agenda<br>Rectory field fencing rails - Cllr Wring reports that bottom rail is very low to ground which can cause premature rotting -All Councillors to visit area and add to September agenda<br>Draft contract for clerk preparation underway - Cllr McKay                                                           | DM<br>DM<br>ALL CLLRS<br>GM |
| 55/16-17   | <b>Ward Councillor Matters</b><br>Devolution for the West of England . Public Consultation is now underway from Monday 4 July until 15 August 2016 . Parishioners are reminded this is your chance to have a say on the creation of a West of England Mayoral Combined Authority.<br><br>Bath and North East Somerset Council is holding a number of roadshow events where local people can find more information , please see <a href="http://www.chewstoke.org.uk">www.chewstoke.org.uk</a> for more information |                             |
| 56/16-17   | <b>Correspondence sent and received during the month</b><br>Email received from Parishioner regarding Quarry Hay Fence - minute reference 54/16-17                                                                                                                                                                                                                                                                                                                                                                 |                             |
| 57/16-17   | <b>Finance – Approve orders for payment</b><br>Clerk salary & Expenses - £630.66<br>Hugo King - £700<br>AICA membership - £ 168.14<br>Dan Stephenson Website updates - £80<br>Cr Fencing – £2745.60<br>Bishop Sutton society – sleigh £100<br>RH Windows - £6540                                                                                                                                                                                                                                                   |                             |

58/16-17

**Planning:**

|                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b><u>Greenbanks, Breach Hill Lane, Chew Stoke</u></b><br/>Replacement of single storey porch and WC with two storey side extension and replacement of garage and terrace with a double garage and bedroom<br/><b>Pending Consideration – PC Commented</b></p>                                                          |
| <p><b><u>Pilgrims House , Pilgrims Way, Chew Stoke</u></b><br/>Replacement of an outbuilding providing a home office, garden store and wood store ancillary to the existing house<br/><b>Pending Consideration – c to object on height of roof compared to adjoin development. Scale and mass</b></p>                      |
| <p><b><u>Church Farm, Church Lane, Chew Stoke</u></b><br/>Internal and external alterations for the erection of an oak framed, garden room extension to the rear of the property.<br/><b>Pending Consideration- PC to comment</b><br/><b>No objection</b></p>                                                              |
| <p><b><u>Burnside, Walley Court Road, Chew Stoke</u></b><br/>Erection of 2no two storey detached dwellings with attached garages and extension to existing garage following demolition of existing workshop building (Re-submission)<br/><b>Pending Consideration –</b><br/><b>Object , overlooking busheythorn rd</b></p> |

59/16-17

**Website/Communications – Update from Dan Stephenson**

Website Improvements have been made , with extra information being added, including planning permission requests and the monthly parish magazine.  
Further use of the Facebook page Chew Stoke Telegraph is also to be utilised.

60/16-17

**Transparency code grant / WIFI at Church Hall/ Cllr Email Addresses**

Discussion was held regarding installation of WIFI at the hall. Cllr Baker proposed that Wifi be installed subject to installation and monthly running costs.  
Dan Stephenson to contact Plusnet to discuss costs.  
To be added to agenda September meeting.  
Councillors agreed happy to continue using personal email addresses for Parish Council work.

61/16-17

**Parish Sweeping contract**

Banes are in the process of providing details of their responsibilities. No timetable has been provided by BANES for the new sweeper contracts , However BANES have confirmed the Parish Council are able to award a new contract, .  
Cllr Baker will draw up our own schedule and begin the tender process.

NB

62/16-17

**Stoke Hill Traffic calming**

Following last months crash Cllr Hindle will contact Stefan Chivers to discuss road system changes.  
Agenda September

SH

63/16-17

**Parking on Chew Lane**

Agenda September

64/16-17

**Items for inclusion September meeting**

Parking on Chew Lane  
Stoke Hill Traffic Calming  
WIFI at Church Hall  
Village Map  
Rectory Fencing  
Quarry Hay Fencing

63/16-17

**Date of September meeting**

1<sup>st</sup> September

