

CHEW STOKE PARISH COUNCIL

**Minutes of the meeting held on Thursday 2nd March 2017
commencing at 7.30pm,**

Church Hall, Pilgrims Way, Chew Stoke.

Minute Ref	Agenda Item	Action
	<p>Present: Cllr G McKay (GM), Cllr N Baker (NB), Cllr P Wring (PW) , Cllr J Dowson (JD), Cllr N Cowell (NC)</p> <p>In Attendance, Clerk Catherine Parkman</p>	
199/16-17	<p>Apologies for Absence Cllr Raffety Cllr James Cllr Hindle Cllr Stephenson</p>	
200/16-17	<p>Declarations of Interest None</p>	
201/16-17	<p>Public Submissions No submissions were made by the public</p>	
202/16-17	<p>The minutes of the meeting of CSPC from Thursday February 9th 2017 were agreed as a correct record of the proceedings Proposed PW Seconded JD AGREED</p>	
203/16-17	<p>Report from the Ward Councillor BANES report a rise of 3.5% for Council Tax.</p> <p>Update from Chew Valley Forum Meeting. There are currently 2 boundary reviews underway.</p> <ol style="list-style-type: none"> 1- Consultation on Parliamentary Constituency boundaries by the Boundary Committee for England 2- 2 - A review of the electoral arrangements of Bath and North East Somerset Council by the local Government Boundary Commission. <p>Ward Consultations will be held July/August 2017</p> <p>Chew Valley Children's Centre to now be administered by Chew Valley School. Chew Valley School is proposing to open the School library to the public on weekends.</p>	
204/16-17	<p>Correspondence Email received from Jayne James (Chew Stoke Flood Representative), requesting for 'Communities prepared' to attend next Parish Meeting on 6th April . Clerk to request Jayne James to advise relevant authority. Clerk to invite representative from Chew Stoke School. All agreed</p>	Clerk

	Diane Malley emailed new Payroll contract for agreement £84 pa All agreed Proposed NC Seconded NB	
205/16-17	Planning The Stables, Church Lane, Chew Stoke, Bristol, BS40 8TU Internal refurbishment works, minor extension and alterations to windows and doors. Application reference: 17/00477/FUL & 17/00477/FUL received on 01/02/2017 Planning Portal reference: PP-05798524 Support All in Favour	Clerk
206/16-17	Payments Staff salary and expenses (February) £293.73 Hugo King Village maintenance (February) £350 Dan Stephenson website maintenance (December & February) £80 2 x Alca Training courses attended by Cllr Wring and Cllr Dowson £120 Diane Malley – Annual payroll services £84 Proposed –NC Seconded – PW Clerk to obtain standing order forms from Natwest Bank	Clerk
207/16-17	It was agreed that the clerk will resume providing a short report of the minutes for the Chew Valley Gazette and the Village magazine. Councillors to be given 24 hours to review the submission before publication. Proposed – PW Seconded – JD All Agreed	Clerk
208/16-17	Report on the acquisition of the telephone box No further update at this stage.	
209/16-17	See minute ref 210/16-17.	
210/16-17	It was Proposed that Cllr Baker will arrange meeting with Hugo King to discuss final contract obligations and seek clarification of the scope of the works. NB to arrange Hedge flail in Rectory field. Cllr Baker has been mandated to confirm contractor appointment following confirmation of contract price / T&C's. Decision to be ratified April meeting. Proposed NC Seconded GM All Agreed	NB
211/16-17	Transparency Grant application approved by all Councillors. Clerk to submit to ALCA	Clerk

Next Meeting - April 6th

Annual meeting to commence 7pm

Parish Council meeting to commence 7.30 pm

Agenda Items to be received by Thursday 30th March