

CHEW STOKE PARISH COUNCIL

DRAFT Minutes of the meeting held on Thursday 6th July 2017
commencing at 7.30pm,

Church Hall, Pilgrims Way, Chew Stoke.

Present:

Cllr G McKay (GM), Cllr P Wring (PW), Cllr J Dowson (JD), Cllr Hindle (SH), Cllr Baker (NB)

In Attendance:

Parish Clerk Catherine Parkman, Ward Cllr Liz Richardson

Minute Ref	Agenda Item	Action
039/17-18	<ul style="list-style-type: none">• Apologies for Absence Cllr James Cllr Cowell Cllr Raffety• Declarations of Interest Cllr Baker – Home Orchard - parking	
040/17-18	Public Submissions A Parishioner addressed the Council regarding parking on The Street. Obstructions are to be reported to the local Police Community Support Officer.	
041/17-18	Approve the minutes The minutes of the meeting of CSPC from Thursday June 1 st 2017 were agreed as a correct record of the proceedings. Proposed NB Seconded PW Agreed all in favour	
042/17-18	Report from the Ward Councillor Police have advised to be aware for shed burglaries and ensuring doors/windows are locked during hot weather. Chew Valley Agents are hoping to commence regular activities at the Children's Centre based at Chew Valley School from 1 st September. More details will follow.	
43/17-18	Updates from Matters at last meeting Ford Flood signage - Jim McEwen from B&NES has advised that guidance needs to be followed especially as flooding is a persistent problem in the area. A designer of road signs will now be contacted to discuss the purchase of a ford sign to remain in keeping with the area. September Agenda - Westaway rental funds to be transferred into separate bank account New picnic bench has been installed at Bilbie Road Playground.	
44/17-18	Correspondence Email received from resident on The Street.	

45/17-18

**Planning -
Outstanding :**

The Paddocks, Pilgrims Way, Chew Stoke, BS40 8T - Erection of a new dwelling.
Comments submitted previously

Manor Farm, Caple Lane Chew Stoke Bristol Bath And North East Somerset BS40 8YE - Change of use part of adjacent agricultural paddock into residential garden space, creation of natural water swimming pond in rear garden with associated landscaping and replacement of existing leylandii hedge with hornbeam hedge around new boundary.

Comments submitted previously

Cragwood, Stoke Hill Chew Stoke Bristol Bath And North East Somerset BS40 8XG
Erection of single storey rear extension and proposed gable addition to front elevation.

Revised plans now on B&NES website

The Parish council note that the applicant has submitted revised plans showing a reduced development – However Volume increase percentage have still not been specified.

CSPC requires confirmation of volume increase before any comment can be submitted.

Cllr Baker to contact Banes to discuss further

Flat 1 The Old Rectory, Pilgrims Way, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8TT - T1, oak: deadwood. T5, beech: crown raise 3m. T10, ash: fell. T12, sycamore: pollard. T15, oak: fell. T16, ash: fell. T18, cherry: pollard 4.5m. T19, beech: fell. T20, beech: fell. T21, oak: deadwood. T22, beech: deadwood. G1,ash & sycamore: prune.

No Objection

Church House, Pilgrims Way Chew Stoke Bristol Bath And North East Somerset BS40 8TX - 2no. Ash trees to be felled as now too large & shading vegetable garden.

No Objection

New / Awaiting comments:

Tresowes, Blind Lane, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UA - Sycamore- crown lifting by approx 1.5m as branches on the west side of tree are lower and un-even. Crown reduction approx 2.5m as tree has exceeded height of our property. Crown thinning approx 30% to remove new growth.

No Objection

Yew Tree Cottage, Scot Lane, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UWT1- 1 x Ash tree - Removal of overhanging damaged limb

No Objection

Coombe House, Stoke Hill, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8XF - Erection of single storey side porch extension

	<p><i>Objection due to volume increase percentages and CSPC also note the neighbourly issues.</i></p> <p>Please note that the Parish Council encourages applicants to state percentage increases when submitting plans.</p>	
46/17-18	<p>Finance</p> <ul style="list-style-type: none"> • To AGREE payment, in accordance with the budget, and to instruct cheques to be signed for : Staff salary and expenses (June) £331.83 D Raffety expenses APM £40 B. To NOTE standing order payments: Church Hall hire £20 Dan Stephenson – website £40 Hugo King – June payment £595.41 • To SIGN standing order for Clerks salary 25 hours per month 	
47/17-18	<p>Planning Group – To discuss points of reference Deferred - Agenda September</p>	NB
48/17-18	<p>Update</p> <p>Ford Signage - Agenda September Bollards – Agenda September</p>	GM NB
49/17-18	<p>To Discuss</p> <p>Parking Home Orchard Driveways/ Visibility splays are being obstructed</p> <p>Parking on the Street Obstructions at either end of The Street</p> <p>Councillor Hindle to meet with Sadie Cox-Alcuaz of B&NES highways to discuss both sites. PCSO to be advised of obstructions Reminder notices to be placed in School and Parish Magazine.</p> <p>Clerk to Invite police to attend September meeting.</p>	SH CLERK
50/17-18	<p>To DISCUSS copse trimming In Rectory Field Hugo Kings’ contract covers copses . Discussion of planting bluebells within copses next Spring</p>	
51/17-18	<p>Matters arising from Annual Parish Meeting</p> <p>Decision notice 09/15 attached as an appendix Proposed SH Seconded JD All in favour</p> <p>Extra seating benches were requested for Quarry Hay and the lower areas of Rectory Field Clerk to investigate options and circulate before September meeting</p>	CLERK
52/17-18	<p>To AGREE Co-Option procedures</p>	

	<p>Protocol Procedures – Attached as an appendix Proposed JD Seconded NB All In Favour</p> <p>Publicity – Advertisement/ closing date 22nd September/ further information booklet to be produced including links to websites. Clerk and chairman to design advert for parish magazine and noticeboards Proposed JD Seconded NB All in favour</p> <p>Personnel - Clerk to receive Applications Proposed JD Seconded NB All in Favour</p> <p>Timescale – Closing Date 22nd September Proposed JD Seconded NB All in Favour</p>	
53/17-18	<p>UPDATE on Proposed New Website Editorial team for website to comprise of Cllr McKay Cllr Dowson Clerk – Catherine Parkman</p> <p>Proposed by GM Seconded NB All in Favour</p>	
54/17-18	<p>UPDATE Staffing Committee Cllr Baker to join staffing committee Proposed PW Seconded JD All in Favour</p> <p>Current staffing group Councillors as follows Cllr Raffety Cllr Baker Cllr Cowell Cllr Hindle</p> <p>Clerks Employment Contract to be written and proposed by Staffing Group Proposed GM Seconded NB All In Favour</p> <p>Staffing group have been tasked with making recommendations on a training/development programme and increase of clerks hours to allow such activity and ensure better performance</p>	

	Proposed PW Seconded NB All in Favour	
55/17-18	UPDATE Highways/Pavements Dairy Way Double yellow lines to be removed and replaced with solid white lines . Bristol Road/Pagans Hill/ Chew Lane Roundabout to be replaced as breaking down and white road markings repainted. No decision yet on Chew lane speed limit	

Next meeting 7th September 2017 – 7.30 PM

Agenda Items to be received by Wednesday 23rd August 2017

Extra planning meeting may be held early August

Annexed Documents -

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