

## CHEW STOKE PARISH COUNCIL

**Minutes of the meeting held on Thursday 9<sup>th</sup> February  
2017, commencing at 7.30pm,**

**Church Hall, Pilgrims Way, Chew Stoke.**

Minute Ref	Agenda Item	Action
	<p><b>Present:</b> Cllr G McKay (GM), Cllr Dick Raffety (DR), Cllr N Baker (NB), Cllr P Wring (PW) , Cllr N James (NJ) , Cllr Hindle (SH), Cllr D Stephenson(DS), Cllr J Dowson (JD)</p> <p>In Attendance Locum Clerk Deborah White</p>	
185/16-17	<p><b>Apologies for Absence</b> Cllr Neil Cowell - Accepted</p>	
186/16-17	<p><b>Declarations of Interest -None</b></p>	
187/16-17	<p><b>Public Submissions</b> Colin Bloch addressed the meeting on The Paddocks , Pilgrims Way as a pre-application consultation. Report attached. The Parish Council will comment once the application has been made to BNES</p> <p>The space/ distance from neighbouring properties – the standards are well within the normal limits for acceptance by most LS's</p> <p>Pre application discussion appreciated by the PC and this is to be encouraged by applicants in the future.</p> <p>No other submissions were made by the public</p>	
188/16-17	<p>The minutes of the meeting of CSPC from Thursday January 5<sup>th</sup> 2017 were agreed as a correct record of the proceedings Proposed PW Seconded SH AGREED</p>	
189/16-17	<p><b>Report from the Ward Councillor</b> Traffic proposal from BNES for traffic calming measures outside Chew Valley School. The narrative and diagrams don't add up</p> <p>Clerk to report mistakes on proposal paperwork</p>	Clerk
190/16-17	<p><b>Correspondence</b> Invitation to the B&amp;NES March Parish Liaison Meeting Nick Baker agreed to represent CSPC</p>	
191/16-17	<p><b>Planning</b> The Stables Application for an extension of a day to the consultation period</p> <p>Orchard End, church Lane – previously extended. No impact on neighbours. 36% (1% above recommended)</p> <p>Supported</p>	Clerk
192/16-17	<p><b>Payments</b></p>	

	<p>Staff salary &amp; Exp £411.33 Hugo King £350 Website £40</p> <p>Proposed – DR Seconded - PW There was a discussion on moving regular payments to standing orders.</p> <p>A review of CSPC financial regulations would need to be done to make sure they allow for Standing Orders or Direct Debits. E.G Internal control – two Cllrs. setting up. Regular bank reconciliation reports to Full Council</p>	
193/16-17	<p>Publishing of minutes in local press Issues with the publishers editing the content to fit. Parish minutes will still be on PC website and notice board Fixed text in the Gazette of where PC minutes can be accessed was discussed Gazette have suggested cutting Parish Matters completely which would leave just the Parish Magazine – this requires PC to do an abridged version</p> <p>SH proposed that the press puts links to the council websites and noticeboard and that is reviewed at the next PC meeting Seconded - PW AGREED</p>	
194/16-17	<p>A The recommendation of the WG on the 2<sup>nd</sup> Feb 2017 was made to set up a Personnel WG Proposed - NB Seconded - SH AGREED Duly elected to the Personnel WG - SH, NC, DR, DS</p> <p>Proposed - NB Seconded - NJ</p>	
195/16-17	<p>Formal process of agreeing not to co-opt was not followed and those individuals who had applied are owed an apology. Proposed - JD Seconded - PW AGREED</p>	
196/16-17	<p>Computer not fit for purpose – battery doesn't hold charge due to be replaced Proposed- JD Seconded - SH</p>	
197/16-17	<p>In response to the first report from the Monitoring Officer statement - CSPC accepts the report to take no further action, but awaits queries from NJ For CSPC to accept the Monitoring Officers short report</p> <p>Proposed DR Seconded NB AGREED</p>	
198/16-17	<p>The council resolved to go into confidential Session to discuss the first tasks of the Personnel WG Proposed SH</p>	

	Seconded GM	
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