

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 OCTOBER 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

	ITEM	MINUTE	ACTION
	PRESENT:	Mrs G Slater (GS) - Chairman Mr D Thompson (DT) - Vice-Chairman Councillors: Mrs H Padfield (HP), Mrs A Cunningham (AC), Mr A Hawkins (AH), Mr P Jameson(PJ), Mr S Read (SR), Mrs J Brown (JB), C Wood (Clerk), District Cllr M Hanney (MH)	
1.	APOLOGIES FOR ABSENCE	The Chair read out a resignation letter from Louise Attree. The Councillors expressed their thanks to Louise for her work for the Parish Council. CW will advertise the post.	
2.	MINUTES OF LAST MEETING	The Minutes of the meeting held on Wednesday, 18 August 2010 have been circulated to members, were taken as read, confirmed as a true record and signed by the Chairman.	
3.	DECLARATION OF INTEREST	None	
4.	PUBLIC SUBMISSIONS	None	
5.	CLERKS REPORT (Including Matters Arising from Last Months Minutes)	Details of the Report were read out by CW and will be available on the Website.	
6.	POLICE ISSUES, VILLAGE SECURITY	The following items were noted: AC rang Police during the week as it had been reported by a cyclist who had just had a near miss with a white car which had been driving dangerously across the Dam with another car. Some of the children who are riding scooters to the primary school are riding carelessly. They are putting themselves in danger by not keeping to the pavements. It was agreed that this would be raised with the Primary School. It was also reported that there are once again problems with people using the Rugby Club parking along Chew Lane and now down Dairy Way. The Rugby Club have an agreement with Chew Valley School to use their car park as over-flow but this does not seem to happen. AC will speak to Dean Wring at the club.	AC AC

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 OCTOBER 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

7.	CORRESPONDENCE AND E-MAILS RECEIVED	<p>The correspondence will be circulated. The following items were mentioned:</p> <p>1. Invitation to the Citizen Advice Bureau AGM in Bath – Anyone wishing to attend let CW know.</p> <p>2. GS Will is attending the ALCA AGM in Filton, Bristol on 14 October.</p>											
8.	FINANCE (Incl. Cheques for Payment, Councillor Expenses)	<p>Cheques for Payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">H A King (July)</td> <td style="text-align: right;">£354.33</td> </tr> <tr> <td colspan="2">(incl. Clearing glass, QH, Repair Fence at Rectory Field)</td> </tr> <tr> <td>C Wood (July)</td> <td style="text-align: right;">£214.82</td> </tr> <tr> <td>Mazars</td> <td style="text-align: right;">£158.62</td> </tr> <tr> <td>Manor Farm Engineering (Website)</td> <td style="text-align: right;">£ 17.59</td> </tr> </table> <p>Proposed AC seconded HP</p> <p>Finance Meeting to be held in the last two weeks of November – CW to arrange with DT and PJ</p>	H A King (July)	£354.33	(incl. Clearing glass, QH, Repair Fence at Rectory Field)		C Wood (July)	£214.82	Mazars	£158.62	Manor Farm Engineering (Website)	£ 17.59	CW
H A King (July)	£354.33												
(incl. Clearing glass, QH, Repair Fence at Rectory Field)													
C Wood (July)	£214.82												
Mazars	£158.62												
Manor Farm Engineering (Website)	£ 17.59												
9.	RADFORDS SECTION 106 AGREEMENT (Incl. Bus Stops/Shelters and Community Facilities, Questionnaire)	<p>Bus Stops/Shelters: We are no further forward with BANES. The Chair will raise this again with BANES. In the meantime, we will organise quotations for the repair and refurbishment works to the Chew Lane bus shelters ourselves.</p> <p>Community Facilities: Work is continuing on the questionnaire and this will be discussed again at the November meeting.</p> <p>Questionnaire: The analysis continues. After discussion it was agreed that we would concentrate on the questions where there was a “free text box” for comments – especially the question relating to the use of the money for Community Facilities. As for the rest of the data, this now has to be added to the spreadsheet and it was agreed that we would contact Chew Valley to see whether a pupil in years 11-13 might like to take on the data entry work on a payment basis.</p> <p>Radfords Footpath – there have been conversations about this footpath with Charles Church and we do now believe that they understand that we wish to keep the footpath as a rural footpath and not make it look like an urban footpath.</p>	GS										

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 OCTOBER 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

		<p>Levels: At the request of several parishioners, the PC instigated an investigation by BANES of levels at the Radfords site. We have heard from one of those parishioners that nothing appears to have happened in some weeks. It was agreed that GS would chase up the officer at BANES.</p>	GS
10.	PLANNING SUB-COMMITTEE REPORT	<p>AC presented her report: <u>On-going applications</u> 09/03488/FUL – MILLSTONES, 3 THE CEDARS, CHEW STOKE – ERECTION OF 2 NO. DETACHED DWELLINGS (RE-SUBMISSION)- <u>PENDING – Has gone to Appeal – Still Pending</u> 10/0202/FUL – THE FACTORY, RADFORD RETAIL SYSTEMS, CHEW LANE, CHEW STOKE – ERECTION OF A MEDICAL CENTRE – CHEW MEDICAL PRACTICE – Case Officer: Mark Reynolds (Pending) <i>Details of Planning Decisions and comments can either be viewed on BANES Website or obtained from the Clerk.</i></p> <p>Perry House Cottage Stoke Hill – Appealed the decision of refusal.</p> <p><u>New Planning</u></p> <p>10/03446/FUL TUCKERS MEADOW, CHILLYHILL LANE, CHEW STOKE – ERECTION OF A DETACHED GARAGE – Mrs Sarah Tucker - Case Officer: Tessa Hampden. We did not object to this application.</p> <p>10/03679/FUL – STONECROFT, BLIND LANE, CHEW STOKE – ERECTION OF A SINGLE STOREY SIDE EXTENSION – Mr & Mrs Dewfall – Case Officer: Tessa Hampden – This application was withdrawn as planning consent was not required.</p> <p>10/03466/FUL – THE BARN, CHURCH LANE, CHEW STOKE – CONVERSION FROM OFFICE ACCOMMODATION TO A DWELLING – MRS L SUENSON-TAYLOR – Case Officer: Victoria Griffin –</p> <p>10/03670/LBA – BARNs, NORTH HILL FARM, PAGANS HILL, CHEW STOKE – INTERNAL AND EXTERNAL ALTERATIONS FOR REPAIRS AND RENEWALS TO OUTBUILDINGS 4,5 AND 6 – Mrs Sarah Major – Case Officer: Varian Tye – We did not object to this application.</p> <p>Yew Tree Cottage – appeal still outstanding.</p>	

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 OCTOBER 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

		<p><u>Tree Applications</u></p> <p>None to report.</p>	
11.	<p>RECREATIONAL AREAS - PLAY AREA/RECTORY FIELD (incl. Wooden Bridge, Signs for Bilbie Road)</p>	<p>It was reported by HP that the two dog mess signs on Rectory Field have again been vandalised. It was agreed that the signs will be removed and new signs made by Chew Valley Signs with a sealing over the graphics in order to avoid the same thing happening again. GS to organise</p>	GS
12.	<p>FOOTPATHS AND HIGHWAYS SUB-COMMITTEE (incl. Flashing Sign on Stoke Hill, Walley Court Road Traffic Calming, Steam Clearance)</p>	<p>Walley Court Road Traffic Calming and Gateways: Councillors reported that they felt that the traffic has slowed down considerably along Walley Court Road now that the traffic calming is in place.</p> <p>Stoke Hill Flashing Sign: The trees have been cut back and the sign is now working.</p> <p>Stream Clearance – This will be carried out shortly by Ted Smart.</p> <p>Cycle Signs - A cycle race took place at the weekend and the direction signs are still around the village – HP will contact the organisers to get the signs removed.</p> <p>The Stone Bridge – at reference C4/6 the kissing gate side is satisfactory but the bank and the wall are now beginning. The actual slab is ok. CW will report this to Colin Hudson and ask that he inspects.</p> <p>School Lane Pavement – This pavement is in constant use and a number of parishioners have reported that it is dangerous as, in places, it slopes acutely towards the road. It is especially difficult for parents with buggies and prams as they are constantly battling to keep the buggy/pram on the pavement without it dropping off the pavement into the road. CW asked to contact BANES about this and to ask that they come to inspect the pavement as a matter of urgency.</p> <p>Chew Lane – A parishioner has reported to the PC that the edge of the road near to the Salway Close bus stop is eroding and this means that, when it rains, water collects in the road close to the bus stop. The result is that the people waiting for a bus get splashed as cars pass by. CW to report to BANES.</p>	<p>HP</p> <p>CW</p> <p>CW</p> <p>CW</p>

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 OCTOBER 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

		Potholes - There is pothole on the road adjacent to Orchard House which is in need of urgent attention. CW to report to BANES	CW
13.	VILLAGE CLEANING	Cleaning – It was reported that the overhanging brambles and tree canopy along Quarry Hay Footpath have been cut back as requested. The owner of the land alongside the Stoke Hill pavement has been asked to arrange for the trees that overhang the pavement be cut back.	
14.	Parish Cluster meeting Dates for 2011	12 May 2011 has been suggested and the PC has confirmed that this is fine; however, it does depend upon the PC elections in 2011	
15.	Parish On Line	SR gave a short presentation on what the Councillors who attended the training course have learnt. This is a mapping system which has many uses; one use is that Councillors can identify something such as a road sign or a tree on the map, take an extract of that item from the main map and that extract can then be sent to BANES electronically, thus making it easy to identify any problem areas or items very quickly and accurately. We can add all sorts of data to the Chew Stoke map – for example, the Conservation Area, the village development boundary, the position of notice-boards and litter bins, the extent of the land owned by the PC, the land that abuts the stream (identifying riparian owners) and so on. Parish on line is not open to the general public, only parish councillors. However, it was agreed that we will extract all of the information that we believe will be useful to all our parishioners and we will then put that information on the website. This will take a little while as more work and fine-tuning are needed first. SR will lead this project and will liaise with PJ as regards the website.	SR/PJ

The meeting ended at 9.10