

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 2 JUNE 2010 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

	ITEM	MINUTE	ACTION
	PRESENT:	Mrs G Slater (GS) - Chairman Mr D Thompson (DT) - Vice-Chairman Councillors: Mrs H Padfield (HP), Mrs A Cunningham (AC) Mrs J Brown (JB), Mrs L Attree (AL), Mr P Jameson (PJ) District Cllr M Hanney (MH), C Wood (Clerk)	
1.	APOLOGIES FOR ABSENCE	Mr A Hawkins (AH)	
2.	MINUTES OF LAST MEETING	The Minutes of the meeting held on Wednesday, 5 May 2010 have been circulated to members, were taken as read, confirmed as a true record and signed by the Chairman.	
3.	DECLARATION OF INTEREST	None	
4.	PUBLIC SUBMISSIONS	None	
5.	HOMESEARCH AND SOVERIGN HOUSING	<p>Mike Chedzoy and Rebecca Holt from the B&NES Homeseach team joined us along with Raphael Cohen and Fiona from Sovereign Housing Association to update us on the allocation of affordable housing at the Radfords site. They gave us the following information:</p> <ul style="list-style-type: none"> • There are 12 units – 10 for rent and 2 for shared equity • The recent advertising prompted over 100 applications per unit • Applicants were then asked to confirm their local connections and, for those who gave details of local connections, Sovereign then verified those details • Sovereign have looked first at Chew Stoke connections and this has meant that 4 units have not been filled at present and so they are going to re-advertise those 4 units – 1 two bed flat and 3 two bed houses • The new advertising will start on 10 June and will run till 15 June. Previous applicants can re-apply • Sovereign confirmed their desire to allocate all the units to applicants living in Chew Stoke or with Chew Stoke connections. However, all at the meeting agreed that, if the units cannot be filled in this way, then Sovereign should take applicants from 	

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		<p>the nearest surrounding villages – Chew Magna, Ubley, West Harptree and Bishop Sutton</p> <ul style="list-style-type: none"> • Local connection will be looked at first before housing priority need and so it does not matter that many have applied for a unit before you • Sovereign will also be checking that the chosen applicants are able to manage the rent etc for the unit allocated and they will give advice on other benefits that might be available and give support generally • The units will be available at the end of June and Sovereign hope to allocate all of them before that time • Sovereign will send us a poster about the re-advertising and we agreed that we will do what we can to advertise this news around the village and also adjoining villages <p>GS thanked our guests for coming to our meeting and giving such a clear and helpful explanation of how they are dealing with the housing.</p>	
6.	CLERKS REPORT (Including Matters Arising from Last Months Minutes)	CW read out her report. Report will be attached to the file copy of the minutes.	
7.	VACANCY FOR PARISH COUNCILLOR	<p>We have 2 excellent applicants for the vacancy. After discussion a vote was taken and a decision made to co-opt one of the applicants.</p> <p>GS will contact the applicant to confirm the decision and CW will produce a letter with the relevant forms for completion and invitation to the next meeting in July. GS will also contact the other applicant to let him know the outcome and also to ask him to apply again in the future when another vacancy arises.</p>	GS CW
8.	POLICE ISSUES, VILLAGE SECURITY	<p>A notice was received from PC S Glanfield concerning a spate of thefts of metal, particularly, lead, copper and alloy in the area. Also, a car was broken into on Scot Lane and a valuable bicycle was stolen. There are details on the website.</p> <p>There has been some anti- social behaviour by youths on Walley Court Road/Bilbie Road and in the play area (mopeds, throwing the stakes used to cordon off the slide). The Police have spoken to those involved.</p> <p>CW was asked to contact Simon Glanfield about this to find out what has been done and</p>	CW

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		what he proposes to stop this escalating. CW to report back at our next meeting.									
9.	CORRESPONDENCE AND E-MAILS RECEIVED	<p>The Correspondence and E-mails will be circulated through June to Councillors. The following items were discussed:</p> <p>1. We have received a voting form for the local representative on the committee of Mendip Hills AONB meetings. GS read out the nominees and we decided to vote for Hilary Lawton. CW to send off the form</p> <p>2. A Winter Highways Maintenance Review letter has been received from BANES requesting comments on how we feel they did over the winter. We agreed to send a message with the following comments:</p> <ul style="list-style-type: none"> • Website and keep in touch e-mails were helpful • Overall good job of keeping roads clear and we appreciate that all local roads could not be covered on the gritting programme • Grit Bins – it was felt that salt was taken from grit bins for people's driveways rather than left for the footpaths and roads (but what can be done about that?). However, we would like the grit bins in our village maintained • The junction of Scot Lane and Pilgrims Way and Pilgrims Way right back to its junction with School Lane is a particularly bad area for ice and tricky conditions and we feel Pilgrims Way and the bottom of Scot Lane should be one of the routes treated routinely with salt as it is a major route to the Primary School. <p>3. A note informing us that there will be a nominal charge for Rat and Mice Treatments from BANES from 7 June (£15 plus VAT).</p>	<p>CW</p> <p>CW</p>								
10.	FINANCE (Including Cheques for Payment, Councillor Expenses, Update on Finances and Any quotations received for work	<p>Cheques for Payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">H A King cleaning for May</td> <td style="text-align: right;">- £399.33</td> </tr> <tr> <td>C Wood salary & Expenses May</td> <td style="text-align: right;">- £213.14</td> </tr> <tr> <td>E Smart (Invoice for work to Bridge At Quarry Hay)</td> <td style="text-align: right;">- £120.00</td> </tr> <tr> <td>GB Sport & Leisure Bill for work to Slide at Play Area</td> <td style="text-align: right;">£3,083.55</td> </tr> </table>	H A King cleaning for May	- £399.33	C Wood salary & Expenses May	- £213.14	E Smart (Invoice for work to Bridge At Quarry Hay)	- £120.00	GB Sport & Leisure Bill for work to Slide at Play Area	£3,083.55	
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	to be carried out – Agreement of Budgets for 2010/11)	<p>Glasdon for Provision of: 1 bin for Rectory Field 1 small bin for Bilbie Road Replacement bags for bins £442.91 Expenses from DT for ink Cartridges For printing for the Village of Year Competition £32.39 K Slater Invoice for work carried out to fix Dog Poo Signs and the Leaflet Display Cases £80.00 Kite Engineering for new signs for Bilbie Road £52.87</p> <p>Proposed by HP and seconded by JB</p>	
11.	<p>RADFORDS (Incl. Bus Stops/Shelters and Community Facilities, Questionnaire and Affordable Housing at Moreton Cross Gate)</p>	<p>Bus Shelters – We are still in discussions with BANES about the use of the Radfords money. BANES are now suggesting that one raised kerb on Chew Lane is paid for out of this money and BANES will pay for the second one out of their other funds. This was discussed and not agreed. We all agreed (backed by Councillor Hanney) that the money allocated in the S106 agreement is for bus stops and shelters and not for “routine” BANES highway work and the money should only be used for this if there are funds left over when we have done all that we need to do. GS will go back to BANES on this basis.</p> <p>Apart from that point, GS is still waiting for costings from BANES for the items proposed. BANES have said that it will probably be better if we find someone locally to do the re-furbishment of the existing shelters and the work generally – bearing in mind the nature of the work. We will work on this when we have the costings.</p> <p>Village Questionnaire – Nothing to report at present</p> <p>Affordable Housing – this subject was discussed under Item 5 earlier in the meeting.</p> <p>Doctors’ surgery – It was confirmed that the doctors have now exchanged contracts with Charles Church on the site for the new surgery. They will now put in a planning application for the smaller building.</p> <p>Radfords Site – In response to requests from parishioners whose home adjoin the site, MH and GS spent some time with the Planning and Enforcement Office, Philip Miller, from BANES</p>	

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		<p>looking at the Moreton Cross Gate site from both Mr & Mrs Harris' property and also the Edgells' garden. The queries relate to distances and levels. Some points have been resolved but others will require an inspection by a surveyor. Both parishioners are very appreciative of our efforts to assist them with these queries.</p> <p>Footpath at Radfords – a lot of the greenery has been taken away but it will grown back, we hope The concrete posts are now visible with the wire fence and barbed wire on the top. We discussed again whether any work should be done to the surface of this footpath as we want it to remain rural in nature. It was pointed out that this footpath gets very muddy and that the slope at the bottom is slippery and so dangerous at times. It was agreed that GS should to speak to Colin Hudson of BANES concerning the hoggin surface to ask if it could be just put on the middle section of the path and leave the slight bank either side. We will ask Colin Hudson what the options are and discuss at the next meeting.</p> <p>CW to ask Colin Hudson to sort out the path by Rock Cottage as discussed a few months ago – reference: CL4/27.</p>	GS
12.	PLANNING SUB-COMMITTEE REPORT	<p>A report on planning was given by AC.</p> <p><u>On-going applications</u></p> <p>09/04789/LBA – ROOKERY FARM, BREACH HILL LANE, CHEW STOKE – INTERNAL AND EXTERNAL ALTERATIONS FOR THE PROVISION OF WINDOWS, SHUTTERS, DOORS, STAIRS AND FIRST FLOOR STRUCTURE TO GARAGE/STORE – MRS JENNIFER BROOKE – Case Officer: Varian Tye. PERMITTED</p> <p>10/00114/FUL – GREENWAYS, BLACKMOOR, CHEW STOKE – ERECTION OF A SINGLE STOREY GARDEN ROOM EXTENSION – MRS & MRS L POYNTER – Case Officer: David Cox - PERMITTED</p> <p>10/00646/FUL – 29 DAIRY WAY, CHEW STOKE, BRISTOL- ERECTION OF A DETACHED DWELLING ON PLOT 37 (REVISED PROPOSAL OF ERECTION OF CONSERVATORY)CHARLES CHURCH SEVERN VALLEY. Case Officer – Richard Stott. PERMITTED</p> <p>10/01160/FUL – THE PADDOCKS, PILGRIMS WAY, CHEW STOKE – ERECTION OF DETACHED GARAGE AND STUDIO (RESUBMISSION) – MR BRYAN FAWCETT – Case Officer – Suzanne D'Arcy – REFUSED</p>	

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		<p>10/01420/FUL – MILLFIELD, MILL LANE, CHEW STOKE - ERECTION OF PORCH – MR B CHARD – PENDING</p> <p>10/0526/FUL – 1 BILBIE CLOSE, CHEW STOKE – ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSIONS FOLLOWING DEMOLITION OF EXISTING REAR STORE AND PORCH – MRS SUE SIMMONS - RE-SUBMISSION OF APPLICATION – PENDING</p> <p>09/03488/FUL – MILLSTONES, 3 THE CEDARS, CHEW STOKE – ERECTION OF 2 NO. DETACHED DWELLINGS (RE-SUBMISSION)- PENDING</p> <p><u>NEW PLANNING APPLICATIONS</u></p> <p>10/01772/FUL – YEW TREE COTTAGE, SCOT LANE, CHEW STOKE – MRS J JAMES – ERECTION OF TWO STOREY INFILL EXTENSION AND SINGLE STOREY SIDE EXTENSION – <i>Case Officer: Richard Stott</i> – <i>The Council did not object to this application.</i></p> <p>10/01769/FUL – PAGANS HILL FARM, SCOT LANE, CHEW STOKE – CONVERSION OF REDUNDANT BARN TO HOLIDAY ACCOMMODATION INCLUDING REMOVAL OF ADJOINING BARN AND LEAN-TOS (RESUBMISSION) MESSRS A C & J A BAKER – <i>Case Officer: Suzanne Darcy</i> – <i>The Council did not object to this application.</i></p> <p><i>Details of Planning Decisions can either be viewed on BANES Website or obtained from the Clerk.</i></p> <p><u>Tree Applications</u></p> <p>10/01254/TPO – The Old Rectory, Pilgrims Way, Chew Stoke – Whole Crown Reduction of 1 No. Ash and 2 No. Beech Trees – Mr Oli Stinchcombe – PERMITTED.</p> <p>10/01179/TC5 – Canterbury, Pilgrims Way, Chew Stoke – Fell Moribund Silver Birch – Jim Walker – PENDING</p> <p><u>Enforcement</u></p> <p>The Yew Tree – The deadline has now passed for the removal of the shelter which has still not been carried out by the Landlord. GS raised this with Philip Miller from BANES when they met about Radfords and we have now been told that a BANES meeting will take place on June 3 to discuss next steps and we will be told about the outcome of that meeting in due course.</p>	
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13.	RECREATIONAL AREAS - PLAY AREA/RECTORY FIELD (incl.Repairs to Slide, Wooden Bridge)	<p>Repairs to Slide – these works have now been carried out – refer to Clerks Report under item 6</p> <p>Wooden Bridge – refer to Clerks Report under item 6</p> <p>Signs for Bilbie Road Play Area – Two signs have been received from Chew Valley Signs – one to say “No Dogs Allowed in Play Area” the other saying “Property of Chew Stoke Parish Council etc”. The signs have been given to GS for Mr Slater to install.</p> <p>HP has visited the play area – impressed that the area is tidy and bins emptied and the grass cut. HP asked if the gap between the top of the metal Slide and the mound had been looked at. CW reported that it had been inspected by BANES and GB Sport and Leisure and both confirmed that it was not a problem but, if in the future the Inspection reported mentioned it again, they would take another look.</p> <p>Rectory Field – The Dispenser bags are being supplied free of charge from Glasdon.</p> <p>The new litter bins which have been purchased have still not be collected from CW and installed – one at the bottom of Bilbie Road the other in Rectory field – HP will chase.</p> <p>The bridge at Quarry Hay has been looked at by Mr Thompson and he will get back to us shortly with his response.</p> <p>GS asked what Councillors thought of the overgrown area in Rectory Field by the trees and benches. It was agreed that we want to leave these areas as “wild areas”; however, it might be the case that the nettles and brambles were getting out of control and so not enhancing the overall experience for visitors to Rectory Field. Councillors were asked to take a look to see whether it would benefit from a rough cut or whether it should be left as it is. To be discussed at our next meeting</p> <p>Trees: The Tree Preservation Order which has been put on the Oak Tree in Mr Stevenson's Garden at the Cedars is now overhanging Blind Lane towards Mr Paine's house. We are still unhappy at the TPO imposed by BANES as JB feels that the trees in this garden are just too</p>	<p>GS</p> <p>HP</p> <p>All</p>
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		big and too many for the area – and that this outweighs the desire to protect trees in our conservation area. The trees are ruining the garden and causing a lot of problems for Mr and Mrs Paine (loss of light, leaves in gutters, damp due to the overhanging). It was agreed that GS and JB will discuss options.	GS/JB
14.	CORE STRATEGY	We reinforced our original comments to BANES now we have to wait for results later in the year.	
15.	FOOTPATHS AND HIGHWAYS SUB-COMMITTEE	<p>Bristol Road Footpath – GS is having a meeting on 8 June with Ian Southwell of BANES to discuss the way forward. GS will report back at our next meeting.</p> <p>Walley Court Road Traffic Calming and Gateways: Problems with the Traffic Calming (bollards) are reported in the Clerks Report under item 6.</p> <p>Stoke Hill Flashing Sign: Refer to Clerks Report under Item 6.</p> <p>Bus Stop – Refer to Clerks Report Item 6.</p> <p>Caple Lane – Refer to Clerks report Item 6.</p>	GS
16.	VILLAGE CLEANING AND VILLAGE OF THE YEAR COMPETITION	Refer to Clerks Report under Item 6; also CW was asked to find out who is responsible for cutting the grass area at the bottom of Bilbie Road – whether Somer Housing or BANES or our responsibility.	CW
17.	CLUSTER MEETING	<p>JB and LA attended the recent Cluster meeting and gave the following report:</p> <ul style="list-style-type: none"> • There was a presentation by Dick Whittington regarding the Community Transport Initiative. We told them that this had been covered by our village questionnaire to see if it would bring forward any volunteers or people who needed lifts. • We will have food waste recycling from 4 October with our regular weekly collections; parishioners will receive a kitchen caddy and 50 bags. • Weight Restriction – the conclusion is that HGV numbers have fallen by just 13 vehicles on the A368 – really not worth the trouble that the scheme has caused for the Chew Valley villages. However, it was mentioned that they now go through at night to avoid being 	

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		<p>detected. It was agreed that we need to get together with other Parishes to find out what can be done about the HGVs and how to resolve this issue for the whole of the Chew Valley – rather than in a piecemeal way.</p> <ul style="list-style-type: none">• Airport – it was pointed out that the West of England Joint strategy for transport does not even mention the airport – not satisfactory.• BANES are putting an extra £3m towards highways repairs; all roads are inspected twice a year. The road over Dundry was also raised (the section that falls within North Somerset) The only thing suggested was to write to North Somerset. The roads which are being dealt with by BANES can be viewed on the BANES website.• Planning Enforcement – all cases are being looked at and there will be a presentation about this at the next meeting.	
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The meeting ended at 21.54