

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING
HELD ON 6 APRIL 2011 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,
BRISTOL AT 7.30PM**

	ITEM	MINUTE	ACTION
	PRESENT:	Mr D Thompson (DT) - Vice-Chair Councillors: Mrs A Cunningham (AC), Mrs H Padfield (HP) Mr P Jameson(PJ), Mr S Read (SR), Mr N Baker (NB), C Wood (Clerk), District Cllr M Hanney (MH)	
1.	APOLOGIES FOR ABSENCE	Mrs G Slater (GS), Mr A Hawkins (AH)	
2.	MINUTES OF LAST MEETING	The Minutes of the meeting held on Wednesday, 2 March 2011 have been circulated to members, were taken as read, confirmed as a true record and signed by the Chair.	
3.	DECLARATION OF INTEREST	AC secretary of Chew Stoke Scout Group	
4.	PUBLIC SUBMISSIONS	None	
5.	CLERKS REPORT (Including Matters Arising from Last Months Minutes)	Details of the Report were read out by CW and will be available on the website. AGM will be held on 11 May at 7.30 followed by the May Ordinary Meeting.	
6.	POLICE ISSUES, VILLAGE SECURITY and PACT MEETING	Nothing to Report. SR asked if there was anything we needed to report at the next PACT meeting which he will be attending next week with NB. Nothing to report on the Rugby overflow parking along Chew Lane or Dairy Way but this is probably because the season is now coming to an end. SR will mention this at the PACT to keep the matter highlighted. AC mentioned that we have lost one of the PCSO's and has been told that she is unlikely to be replaced – SR raise this at the PACT meeting. Vandalism in the village on Friday evening daffodils were damaged and a sign damaged at the shop.	
7.	CORRESPONDENCE AND E-MAILS RECEIVED	Correspondence received in March will be circulated to Councillors.	

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<p>8.</p>	<p>FINANCE (Incl. Cheques for Payment, Councillor Expenses)</p>	<p>Cheques for Payment</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">H A King (March 2011)</td> <td style="text-align: right;">£324.33</td> </tr> <tr> <td>C Wood (Salary March 2011)</td> <td style="text-align: right;">£240.99</td> </tr> <tr> <td>C Wood (Expenses to 5 April)</td> <td style="text-align: right;">£24.80</td> </tr> <tr> <td>G Slater (Expenses March)</td> <td style="text-align: right;">£21.88</td> </tr> <tr> <td>Blagdon Trees</td> <td style="text-align: right;">£660.00</td> </tr> <tr> <td>Glasdon for Bench</td> <td style="text-align: right;">£462.18</td> </tr> <tr> <td>Felix Design for Screen Divider</td> <td style="text-align: right;">£238.80</td> </tr> <tr> <td>AED Locator replacement light</td> <td style="text-align: right;">£ 60.00</td> </tr> <tr> <td>Donation for the Union Flag for The new Scout Group</td> <td style="text-align: right;">£266.89</td> </tr> </table> <p>Proposed HP Seconded JB</p> <p>With regard to the PC donating money towards the Union Flag for the New Scout Group – DT explained he attend the recent meeting which was held to create the Scout Group in Chew Stoke. 9 Adult volunteers have come forward as Leaders and there are now approximately 30 members. At the meeting the Group asked if donations could be given towards buying flags for the Group – four flags in total are required and we were asked to provide a donation for the Union Flag which would cost in the region of £266. The Parish Council agreed to make the donation.</p> <p>As mentioned in Clerks Report with effect from 6 April all Parish Council employees are to be paid via PAYE. CW has registered with HMRC and is waiting for a pack to enable her to process her monthly payment on line making the necessary tax deductions. Therefore the above salary cheque was paid at the end of March to ensure it was within the financial year end March 2011. All future salary payments will be via BACS transfer apart from expenses which will be paid at the monthly meetings by cheque as these are not taxable.</p> <p>DT briefly read out a letter from the Mendip AONB who are asking for a donation. A short discussion followed but we are unsure how much they are asking us to donate. SR will contact Richard Curry to obtain more information and will discuss in May.</p>	H A King (March 2011)	£324.33	C Wood (Salary March 2011)	£240.99	C Wood (Expenses to 5 April)	£24.80	G Slater (Expenses March)	£21.88	Blagdon Trees	£660.00	Glasdon for Bench	£462.18	Felix Design for Screen Divider	£238.80	AED Locator replacement light	£ 60.00	Donation for the Union Flag for The new Scout Group	£266.89	
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<p>9.</p>	<p>RADFORDS SECTION 106 AGREEMENT</p>	<p>Discussions are being held regarding moving the current bus shelter back slightly on to the Doctors Surgery site. With regard the Roundabout construction this will be carried out during 2011/12 but probably May. CW has been asked to contact Stefan Chiffers.to give an approximately date when the work</p>																			

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		could be carried out.	
10.	PLANNING SUB-COMMITTEE REPORT	<p>AC presented her report: <u>On-going applications</u></p> <p>10/04204/VAR – THE FACTORY – DETAILS AS ABOVE – VARIATION OF CONDITIONS 5 AND 10 OF APPLICATION 10/02092/FUL (ERECTION OF A MEDICAL CENTRE) IN ORDER REPLACE THE DENTIST WITH A CRECHE - SUPPORTED</p> <p>10/03466/FUL – THE BARN, CHURCH LANE, CHEW STOKE – CONVERSION FROM OFFICE ACCOMMODATION TO A DWELLING – MRS L SUENSON-TAYLOR – Case Officer: Victoria Griffin – PENDING</p> <p>10/05301/FUL – COOMBE HOUSE, STOKE HILL, CHEW STOKE – ERECTION OF SINGLE STOREY OAK FRAMED REAR EXTENSION, PROVISION OF SIDE ENTRANCE AND ALTERATION TO REAR FACING WINDOW AND PATIO DOORS – DRS PHILIP AND RUTH DONLEVY – Case Officer: Andrew Strange. The Council fully supports the application. We have found that the AONB have objected – SR will speak to his contact to find out the reasoning behind the objection. - PERMITTED</p> <p>10/05303/FUL – FAIRWOOD, PILGRIMS WAY, CHEW STOKE – ERECTION OF A KITCHEN EXTENSION AND POTTING SHED – MR & MRS TROUP – Case Officer: Victoria Griffin -The Council supports this application.</p> <p>11/00062/FUL – LAKESIDE, STOKE HILL, CHEW STOKE, ERECTION OF A DOUBLE GARAGE AND STORE FOLLOWING DEMOLITION OF EXISTING CARPORT AND STORE – MR ROGERS – Case Officer: Tessa Hampden – This application has been withdrawn</p> <p>11/00434/FUL NORTH HILL FARM, PAGANS HILL, CHEW STOKE - MRS S MAYOR - CHANGE OF USE OF BUILDING NO. 6 TO PROVIDE ANCILLARY ACCOMMODATION TO THE FARMHOUSE - REFUSE – AC will contact the Officer to find out his reasoning's behind the refusal as the PC supported this application. We feel this should go to Committee to be re-looked (Copy in MC)</p> <p><u>NEW PLANNING APPLICATIONS</u></p> <p>11/00858/FUL – 28 DAIRY WAY, CHEW STOKE, BRISTOL – SOVEREIGN HOUSING ASSOCIATION – ERECTION OF GARDEN SHED ON CONCRETE SLAB FOOTINGS – Case Officer Alice Barnes- The Parish Council did not object to this application.</p>	

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		<p>11/00900/FUL - THE BARN, CHUCH LANE, CHEW STOKE, BRISTOL - MRS L SUENSON-TAYLOR - PROVISION OF GLAZED DOORS TO DWELLING, ERECTION OF NEW GARAGE AND LOG STORE AND CHANGES TO BOUNDARY TREATMENTS AT BARN 1, LONGHOUSE FARM.</p> <p>Chew Stoke Parish Council fully support this application. We do not consider it to have an adverse effect on the street scene or effect openness of green belt.</p> <p>AC has been asked by Councillors to contact Planning to investigate Rose Cottage on Pilgrims Way as it looks as though the garage to the front may have changed.</p> <p>It has been reported to us that a metal chimney has been erected on the side of 34 Dairy Way. The Enforcement Officer has been asked to investigate.</p> <p>A question was raised whether planning permission is required to erect solar panels on properties within the Conservation Area. This will be looked into.</p> <p><u>Tree Applications</u></p> <p>New Application: 11/01358/TCA – THE BRIARY, BRISTOL ROAD, CHEW STOKE – MRS S JACKSON – CUT DOWN TO GROUND LEVEL ASH TREE – Case officer Jane Brewer</p> <p>10/04872/TCA – BLACKHORSE COTTAGE, PILGRIMS WAY, CHEW STOKE – MR AND MRS C LORING – TAKE DOWN TO STUMP LEVEL C/LEYLANDII TREE – Case Officer: Jane Brewer – No objection</p> <p>10/04934/TCA – CHURCH FARM CHURCH LANE, CHEW STOKE – REDUCE AND RESHAPE WEEPING ASH TREE – MRS A BARLEY – Case Officer: Jane Brewer – No Objection</p> <p>10/04610/TPO- 3 WEBBS MEAD, CHEW STOKE – REDUCE CROWN BY APPROX 20% THIN POLLARD POINTS BY APPROX 15% OF LIME TREE – MR CHALK – Case Officer: Jane Brewer- No objection.</p>	<p>CW</p>
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		<i>Details of Planning Decisions and comments can either be viewed on BANES Website or obtained from the Clerk.</i>	
11.	RECREATIONAL AREAS - PLAY AREA/RECTORY FIELD (incl. Wooden Bridge, Signs for Bilbie Road)	Regarding the Ash Tree which requires work to be carried out. NB has now obtained two quotations for an arboriculturist to take a look at the Tree however; it appears the Tree Application has now run out so we will need to re-apply to BANES. It was agreed that we would ask the arboriculturist who quoted £240 to give a visual report on the tree - to go ahead. We will then have to contact BANES again to apply to have the work carried out. JB Commented that a Parishioner has complained about the way in which the Hazel trees have been coppiced in Quarry Hay. NB suggested when the next lot of tree work is carried out in Rectory Field we will ask the Tree Surgeon to take a look at the Hazel Trees. Play Area – have received a quote to remove and replace the damaged safe surface. Need to get an incident number from Martin Bragg then CW will need to make a claim on the insurance. It was agreed this would be done. CW to contact Sutcliffe. SR has contacted Pete Mail to install the bench in Rectory Field. NB has obtained quotes from HAK to repair the fence in Bilbie Road. It will cost £60 to repair the fence, £30 to put a catch on the gate and £80 to cut back the vegetation from fence line. Everyone was in agreement that this could go ahead.	CW
12.	FOOTPATHS AND HIGHWAYS SUB-COMMITTEE (incl. Update on parking on Chew Lane, School Lane and Radfords Footpath)	Highways – information in Clerks Report. There are potholes across the Quarry Hay Junction with Bristol Road. CW to report to Council Connect.	CW
13.	VILLAGE CLEANING	NB has said he is going to re-look at the contract and revise it. HAK has said he would like to increase the price by 8% from 1 April. We do get a small increase from BANES towards the village cleaning. SR and NB have been asked to go back to HAK to get a figure for the next three years against the new revised contract. It was agreed for the time being the contract will roll-on at the current price then at the May meeting if we have a new costing this will be discussed and authorised however, it was suggested that this could be a 3% increase for the next year with effect from 1 April 2011.	

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14.	ANNUAL PARISH MEETING	This will be held on Wednesday, 27 April at 7pm for 7.30 start. We will need to put a Notice on the board and around the village. We will be having wine and nibbles prior to the meeting.	
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Meeting Closed at 9.25pm