

**MINUTES OF CHEW STOKE PARISH COUNCIL MEETING  
HELD ON 3 June 2009 AT THE CHURCH HALL, PILGRIMS WAY, CHEW STOKE,  
BRISTOL AT 7.30PM**

These minutes were signed as a true copy by Chair – Gillie Slater on 1 July 2009

	ITEM	MINUTE	ACTIO N
	<b>PRESENT:</b>	Mrs G Slater - Chairman Mr D Thompson - Vice-Chairman  Councillors: Mr G Knight (GK), Mrs J Brown ( JB), Ms C Wood (CW) - Clerk	
1.	<b>APOLOGIES FOR ABSENCE</b>	Mrs H Padfield (HP) and Mrs A Cunningham (AC), Mr A Hawkins (AH), Mr A Troup (AT), District Cllr M Hanney (MH)	
2.	<b>READ AND CONFIRM MINUTES OF LAST MEETING</b>	The Minutes of the meeting held on Wednesday, 6 May 2009 have been circulated to members, were taken as read, confirmed as a true record and signed by the Chairman. The AGM Minutes from 6 May were confirmed as a true copy and signed by the Chairman. CW to send a copy of the minutes for uploading onto the Website.	
3.	<b>DECLARATION OF INTEREST</b>	None	
4.	<b>PUBLIC SUBMISSIONS</b>	Nick Baker and Louise Attree are both interested in the vacancy and here to observe.	
5.	<b>MATTERS ARISING FROM THE MINUTES</b>	<p><b>5a. (MINUTE 6 - POLICE ISSUES)</b> – at the last PACT meeting DT reported that he was going to be contacted with more detail about the Nominated Neighbour Scheme, this has not happened as yet so DT will chase.</p> <p><b>5b. (MINUTE 6 POLICE ISSUES)</b> – CW reported that she had contacted the PCSOs to find out who we should contact now that PC Glenn Lord had retired. CW was contacted by Claire Clements, PCSO Support that they are hoping to have a new Beat Manager in the very near future but in the meantime to contact either Paul Cornelius or Martyn Bragg (via the Avon &amp; Somerset Website) or any concerns direct can be reported to 0845 456 7000</p> <p><b>5c. (MINUTE 16 – WHEELIE BINS)</b> JB asked if there was a likelihood if we would ever get Wheelie Bins. DT said that MH had reported we probably would not as Wheelie Bins encourage people to produce more waste. It looks as though Wednesday will be the new collection day for the majority of Chew Stoke but details can be found on the BANES website for particular areas by inserting your postcode.</p> <p><b>5d. (MINUTE 13 – WHITE LINES)</b> – DT said that the white lines which have faded have still not been repainted. CW said that she has reported this several times. It is hoped that the lines might be dealt with now that the</p>	DT

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		work on Stoke Hill has commenced.							
6.	<b>POLICE ISSUES, VILLAGE SECURITY AND PACT MEETING</b>	CW was asked to give the Police contact number to Mrs Thompson to put in the Parish Magazine	CW ✓						
7.	<b>CORRESPONDENCE</b>	<ol style="list-style-type: none"> <li>1. Letter received from BANES requesting a copy of our Public Liability Insurance – CW to send a copy</li> <li>2. Letter received from BANES concerning the Order which has been confirmed by BANES for the footpath CL4/19 Long House Farm, Church Lane, Chew Stoke – this has been put on the noticeboard.</li> <li>3. New bus timetables – CW has put in the shop</li> <li>4. Brochure and letter regarding the Future of the Forest of Avon</li> <li>5. Letter from CPRE concerning the Future of Bristol's Green Belt</li> <li>6. Letter from Avon &amp; Somerset Constabulary enclosing Policing Pledge and Summary Policing Plan 2009 – 2012.</li> <li>7. Fieldwork magazine</li> <li>8. Quality Hardwood Bus Shelters brochure</li> <li>9. 2 e-mails from Jamie Blair Associates concerning Planning application at the Rectory.</li> <li>10. Letter from Westree advertising their company</li> <li>11. Letter from Somer Housing and their latest magazine</li> <li>12. Various items from ALCA</li> <li>13. Village of the Year entry which was submitted.</li> </ol>	<p>CW</p> <p>CW</p>						
8.	<b>FINANCE</b>	<p>Cheques for Payment:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">C Wood (May)</td> <td style="text-align: right;">£222.14</td> </tr> <tr> <td>H A King (May)</td> <td style="text-align: right;">£424.33</td> </tr> <tr> <td>P Alexander Tree Works</td> <td style="text-align: right;">£2,020.00</td> </tr> </table> <p>This cheque will be sent once GS has checked to make sure the work has been done as listed on the invoice.</p> <p>Propose GS and seconded JB.</p>	C Wood (May)	£222.14	H A King (May)	£424.33	P Alexander Tree Works	£2,020.00	GS/ CW
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9.	<b>BRISTOL INTERNATIONAL AIRPORT</b>	<p>Nothing to Report.</p> <p>CW was asked to contact Colin Timson who is our representative on the Airport Consultative Committee to keep us up to date with issues and to ask if he could perhaps attend meetings from time to time to keep us fully informed.</p>	CW						
10.	<b>PLANNING</b>	<p><b>RADFORDS: Nothing to Report.</b></p> <p><b>06/03515/FUL – CHARLES CHURCH (WESTERN) LTD AND LINDE AG, RADFORD RETAIL SYSTEMS, CHEW LANE, CHEW STOKE – Erection of 38 Residential Dwellings, employment and community (Class D1), uses after demolition of existing industrial buildings – Pending.</b></p>							

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	<p><b>09/00660/TCA - Chew Stoke Methodist Church, Chapel Lane, Chew Stoke - Reduction and Crown thin Lime Tree - Church Council of Chew Stoke Methodist Church – Pending</b></p> <p><b>09/01341/FUL – THE RECTORY, PILGRIMSWAY, CHEW STOKE, - ERECTION OF GLAZED GARDEN ROOM</b></p> <p><b>09/01342/LBA – THE RECTORY, PILGRIMS WAY, CHEW STOKE - Internal and external alterations to include upgrading rooms, partial demolition of outhouses and erection of a glazed garden room.</b> Comments sent to BANES: This application is for internal and external alterations to this Grade II former Rectory which also falls within the Green Belt, development boundary and Conservation Area of Chew Stoke. The erection of a Garden Room is also included.</p> <p>The Parish Council supports the alterations to the listed house which represents a sympathetic and much needed restoration of this important building. However, the Parish Council wish to make the following observations:</p> <ol style="list-style-type: none"> <li>1. It is stated that consultation took place with the Parish Council. This is not the case and did not occur.</li> <li>2. Item 17 of the Application "Assessment of Flood Risk" makes no mention of the fact that the stream runs alongside the garden and under the site in a culvert to re-emerge beside the Church Hall.</li> <li>3. The Parish Council does <u>not</u> support the design for the Garden Room - This needs to be reconsidered in view of the status and design of the Rectory. See Application 09/01541/FUL.</li> <li>4. It is noted that trees have already been cleared from the site - as this site falls within the Conservation Area an application should have been made to BANES. It is assumed that this was done to facilitate the building of the garden room.</li> </ol> <p><b>09/01341/FUL – DR RICHARD RAFFERTY, THE RECTORY, PILGRIMS WAY, CHEW STOKE, BRISTOL – ERECTION OF A GLAZED GARDEN ROOM –</b> Comments sent to BANES: Chew Stoke Parish Council does not support this application for the erection of this Garden Room. It is in the Conservation Area of Chew Stoke alongside a Grade II listed building of great impact in the centre of Chew Stoke. It is considered that a more sympathetic design taking account of the stone construction of the main building. Using stone/oak would be less dominant in this situation. It is appreciated that a sunny siting area is desirable, however, the Parish Council believes that this can be achieved in a more suitable style.</p> <p><b><u>New Planning</u></b></p> <p><b>09/1720/FUL – PERRY HOUSE COTTAGE, STOKE HILL, CHEW STOKE – DR R LOWE – ERECTION OF SINGLE STOREY EXTENSION AND PROVISION OF NEW ACCESS (REVISED SCHEME -</b> Comments to be sent to BANES.</p>	
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		<p><b>09/01620/FUL – ROSE COTTAGE (BEAUMONT), PILGRIMS WAY, CHEW STOKE – MR ANDREW LATHAM – CHANGE OF USE OF FORMER COTTAGE (ROSE COTTAGE) AND ERECTION OF A TWO STOREY EXTENSION TO CREATE SINGLE RESIDENTIAL UNIT AND INSTALLATION OF NEW DRIVEWAY (REVISED PROPOSAL)</b> Comments to be sent.</p> <p><b>The Rectory, Pilgrims Way</b> - A meeting is being held Thursday, 4 June with James Blair Associates, Dr Rafferty, JB, AC and AH to discuss the Planning Application for the Garden Room which we have objected to.</p> <p><b><u>Enforcement</u></b>  <b>Stoke Inn</b>  <b>Yew Tree Public House</b>  <b>The Oaks Fence</b></p> <p>Even though CW has contacted the Enforcement Officer for an update concerning the above several times, a response has not been received to date. GK said when he attended the last Cluster Meeting several people mentioned there were frustrated with the lack of response from the Enforcement Team.</p>	
11.	<b>RECREATIONAL AREAS (PLAY AREA/RECTORY FIELD)</b>	<p><b>Rectory Field</b>  Paul Alexander has now commenced the tree work in Rectory Field and the Copse. One of the wooden benches is covered in nettles which need to be cleared away or it was suggested this bench is moved to a clearer spot. CW will ask Mr Tidcombe when he next cuts the field to clear this a bit more to enable people to sit on the bench. It was suggested that perhaps the two wooden benches are replaced with new ones. The bin next to the wooden bridge could also do with replacing. CW to ask HP what is happening with regard to the condition of the wooden bridge as it was reported at one meeting that part of it could be rotting. <b>Keys:</b> The padlock has now been changed on the gate to Rectory Field. A Key has been left at the shop and the other one is with Paul Alexander. CW will ask Ali to arrange to get two more keys cut, one to be given to Mr Tidcombe, the other CW will keep at the Office. CW also to contact Mr Tidcombe to let him know where the key is until he is provided with a new one. Andy Chard from Parks Department at BANES has advised of a contact for the Goal Posts – CW to investigate.</p> <p><b>Bilbie Road Play Area:</b> Andy Chard has also advised that the Grant for the Play Area has not been decided upon as yet.</p>	<p>CW</p> <p>CW</p> <p>CW</p> <p>CW</p>
12.	<b>FOOTPATHS AND HIGHWAYS SUB-COMMITTEE</b>	<p>The <b>traffic calming</b> work has now commenced on Stoke Hill. Hopefully the other work due to be carried out such as the sandy coloured surface at the end of Quarry Hay</p>	

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		<p>Footpath on to Pilgrims Way and the continuation of the pavement from junction of Bristol Road/Pilgrims Way past "Charlesmarie" will be done along side the Stoke Hill work.</p> <p><b>Bilbie Road Footpath</b> to Bristol Road is not a designated footpath it is part owned by Somer Housing and part owned by the Parish Council. GS asked if we thought we should make it a designated footpath? And suggested DT could follow this up. GK was asked to put the suggestion in the Parish Magazine to see if anyone had any objections. It would also be put on the website. If it became a designated footpath, BANES would have to take over the maintenance.</p> <p>JB said that several time she has mentioned the section of road by the Lochan House along Breach Hill Lane is still very dangerous, where the tarmac ends and the hedge starts there is a sharp edge and a dip which means as cars are a lot wider now, if a vehicle had to drive close to this edge it could tip into the hedge and roll down the bank as the hedge is very thin in this area. CW to contact Council Connect to report again.</p> <p>GK has spoken to Stefan regarding overgrown hedges and vegetation covering road signs – some of these have now been cut back but there are still a lot outstanding.</p>	<p>CW√ GK</p> <p>DT/GK</p> <p>CW√</p>
13.	<b>VILLAGE CLEANING AND VILLAGE OF THE YEAR COMPETITION</b>	<p><b>Village Cleaning</b> – DT said he was delighted that the village is looking so neat and tidy. The majority of the weeds have been cleared, just outside of the hall along the pavement verge needs dealing with – CW was asked to contact H A King to see if this can be done urgently.</p> <p><b>Village of the Year</b> – Signs have been put around the village informing parishioners that we have entered the Competition. DT expressed his disappointment that both Public Houses are not looking as colourful or tidy as they could, even though he has written to them informing of the competition. The Chapel and Church grounds are looking good. A lot of positive feedback has been received concerning the competition and GK congratulated DT on behalf of the PC for his hardwork.</p>	<p>CW √</p> <p>CW √</p>
14.	<b>ACTION LINE</b>	<p>1. A "Bristol Road Sign" which is on a wall opposite the high pavement on Bristol Road is completely covered by Ivy and brambles. CW to write to ask if the brambles and Ivy could be trimmed back.</p>	<p>CW</p>
15.	<b>Vacancy for Parish Councillor</b>	<p>Several people have shown interest in applying for the vacancy of Parish Councillor. They have been asked to write a letter explaining why they want to be a Councillor, what they could bring to the role and a little about their background. The closing date for applications is 11 June. Once all the applications have</p>	<p>CW</p>



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		<p>for wildlife.</p> <p>4. GS put an idea to the Councillors about the layout of seats and tables for our meetings, commenting that it didn't seem to be very inclusive to have the Chair and the Clerk behind a desk at the front, then a line of Councillors facing the tables with any villagers behind that. It might be better to have the seating in a horseshoe shape or round 3 sides of a group of tables. We must always ensure that parishioners are made welcome and are not "excluded" by the layout of the chairs or the format of the meetings. GS asked all the Councillors to think about this and to bring their ideas along to the next meeting.</p> <p>5. There is a Parish Liaison meeting to be held on Wednesday 10 June – As AT is going to be on holiday, GS asked if anyone else could attend.</p>	
		Meeting ended at 9.05pm	